



# ENVIRONMENTAL MANAGEMENT PROGRAMME

for

## DEVELOPMENT OF SIX TOURIST ACCOMMODATION GLAMPING COTTAGES

on

Portion 11 of Farm Melkhoufontein No. 449, Gouritsmond, Hessequa  
Municipal District, Western Cape Province

In terms of the

National Environmental Management Act (Act No. 107 of 1998, as amended) &  
2014 Environmental Impact Regulations

**Prepared for Applicant:** M&P Distributors (Pty) Ltd

**Date:** 16 October 2024



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**PURPOSE OF THIS REPORT:**

Environmental Management Programme

**APPLICANT:**

M&amp;P Distributors (Pty) Ltd

**CAPE EAPRAC REFERENCE NO:**

HES819/08

**SUBMISSION DATE**

16 October 2024

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Cape Province

**In terms of the**

National Environmental Management Act (Act No. 107 of 1998, as amended) & 2014  
Environmental Impact Regulations (as amended)

*Submitted for:*

*Stakeholder Review & Comment*

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## ORDER OF REPORT

### Environmental Management & Maintenance Plan

- Appendix 1 : Locality Plans
- Appendix 2 : Site Plans
- Appendix 3 : Environmental Guidelines for construction
- Appendix 4 : EAP Company Profile
- Appendix 5 : Environmental Authorisation (Pending)

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## ENVIRONMENTAL MANAGEMENT PROGRAMME REQUIREMENTS

Appendix 4 of Regulation 982 of the 2014 EIA Regulations contains the required contents of an Environmental Management Programme (EMPr). The checklist below serves as a summary of how these requirements were incorporated into this EMPr.

Table 1: Checklist in terms of Appendix 4 of Regulation 982 of 2014 EIA Regulations

<b>Requirement</b>	<b>Description</b>
Details and expertise of the EAP who prepared the EMPr; including curriculum vitae.	Ms Louise-Mari van Zyl for Cape Environmental Assessment Practitioners. See Appendix 4.
A detailed description of the aspects of the activity that are covered by the EMPr as identified by the project description.	<u>Section 1</u>
A map at an appropriate scale which superimposes the proposed activity, its associated structures, and infrastructure on the environmental sensitivities of the preferred site, indicating any areas that must be avoided, including buffers	Appendix 1
A description of the impact management objectives, including management statements, identifying the impacts and risks that need to be avoided, managed and mitigated as identified through the environmental impact assessment process for all the phases of the development including – (i) Planning and design; (ii) Pre-construction activities; (iii) Construction activities; (iv) Rehabilitation of the environment after construction and where applicable post closure; and (v) Where relevant, operation activities.	<u>Section 4</u> – Environmental Impacts & Mitigations <u>Section 5</u> - Responsibilities <u>Section 6</u> – Pre-Construction Design <u>Section 7</u> – Construction Phase <u>Section 8</u> – Operation Phase
A description and identification of impact management outcomes required for the aspects contemplated above.	<u>Section 4</u>
A description of the proposed impact management actions, identifying the manner in which the impact management objectives and outcomes contemplated above will be achieved and must, where applicable include actions to – (i) Avoid, modify, remedy control or stop any action, activity or process which causes pollution or environmental degradation; (ii) Comply with any prescribed environmental management standards or practises; (iii) Comply with any applicable provisions of the Act regarding closure, where applicable; and (iv) Comply with any provisions of the Act regarding financial provisions for rehabilitation, where applicable.	<u>Section 4</u> <u>Section 6</u> <u>Section 7</u> <u>Section 8</u>
The method of monitoring the implementation of the impact management actions contemplated above.	<u>Section 9</u> <u>Section 11</u>
The frequency of monitoring the implementation of the impact management actions contemplated above.	<u>Section 9</u>



Requirement	Description
An indication of the persons who will be responsible for the implementation of the impact management actions.	<u>Section 5</u>
The time periods within which the impact management actions must be implemented.	Not Applicable
The mechanism for monitoring compliance with the impact management actions.	<u>Section 9</u>
A program for reporting on compliance, taking into account the requirements as prescribed in the Regulations.	<u>Section 9</u>
<p>An environmental awareness plan describing the manner in which –</p> <p>(i) The applicant intends to inform his or her employees of any environmental risk which may result from their work; and</p> <p>(ii) Risks must be dealt with in order to avoid pollution or the degradation of the environment.</p>	<p><u>Section 5</u></p> <p><u>Section 6</u></p> <p><u>Section 7</u></p> <p><u>Section 8</u></p> <p><u>Section 9</u></p>
Any specific information that may be required by the competent authority.	Not Applicable.

## ABBREVIATIONS AND ACRONYMS

<b>BSP</b>	Biodiversity Sector Plan - to inform land use planning, environmental assessments, land and water use authorisations, as well as natural resource management, undertaken by a range of sectors whose policies and decisions impact on biodiversity.
<b>CARA</b>	Conservation of Agricultural Resources Act (Act 43 of 1983) - provides for control over the utilization of the natural agricultural resources of the Republic in order to promote the conservation of the soil, the water sources and the vegetation and the combating of weeds and invader plants; and for matters connected therewith.
<b>CBA</b>	Critical Biodiversity Area - areas required to meet biodiversity targets for ecosystems, species and ecological processes, as identified in a systematic biodiversity plan.
<b>DFFE</b>	National Department of Forestry, Fisheries & the Environment – the national authority responsible for the sustainable environmental management and integrated planning.
<b>DEA&amp;DP</b>	Department of Environmental Affairs and Development Planning – the provincial authority for sustainable environmental management and integrated development planning. The competent authority is this case.
<b>DWS</b>	Department of Water & Sanitation Affairs – National authority mandated to enforce the National Water Act (NWA).
<b>EA</b>	Environmental Authorisation – Authorisation obtained on completion of an Environmental Impact Assessment in terms of the National Environmental Management Act (NEMA).
<b>ECA</b>	Environment Conservation Act, 1989 - To provide for the effective protection and controlled utilization of the environment and for matters incidental thereto.
<b>ECO</b>	Ecological Control Officer – independent site agent appointed to observe and enforce the implementation of environmental policies and principles on a development site.
<b>EIA</b>	Environmental Impact Assessment - a process of evaluating the likely environmental impacts of a proposed project or development, taking into account inter-related socio-economic, cultural and human-health impacts, both beneficial and adverse.
<b>EMPr</b>	Environmental Management Programme – an environmental management tool used to ensure that undue or reasonably avoidable adverse impacts of the construction, operation and decommissioning of a project are prevented and that positive benefits of the projects are enhanced.
<b>GIS</b>	Geographic Information System - system designed to capture, store, manipulate, analyse, manage, and present all types of geographical data.
<b>GPS</b>	Global Positioning System - a radio navigation system that allows land, sea, and airborne users to determine their exact location, velocity, and time 24 hours a day, in all weather conditions, anywhere in the world.
<b>NEMA</b>	National Environmental Management Act (Act 107 of 1998, as amended) – national legislation that provides principles for decision-making on matters that affect the environment.

- NEM:BA** National Environmental Management: Biodiversity Act (Act No.10 of 2004) – provides for the management and conservation of South African biodiversity within the framework of NEMA.
- NFA** National Forestry Act (Act No.84 of 1998) - provides for the protection of forests, as well as specific tree species within South Africa.
- NSBA** National Spatial Biodiversity Assessment – aims to assess the state of South Africa's biodiversity based on best available science, with a view to understanding trends over time and informing policy and decision-making across a range of sectors.
- NWA** National Water Act (Act No.36 of 1998) - ensures that South Africa's water resources are protected, used and managed.

## 1. INTRODUCTION

**Cape Environmental Assessment Practitioners (Cape EAPrac)** was appointed by the Applicant, **M&P Distributors (Pty) Ltd** to develop an Environmental Management Programme (EMPr) which will be used to promote and ensure environmental monitoring and control during all relevant phases (pre-construction, construction, operational as well as maintenance) associated with the proposed activity.

The Applicant proposes to develop six (6) tourist accommodation glamping cottages, on two sections of Portion 11 of Farm Melkhoutfontein No. 449, about 5km northwest of the town Gouritsmond via the R325 (Hessequa Municipal District, Western Cape) (Figure 1).

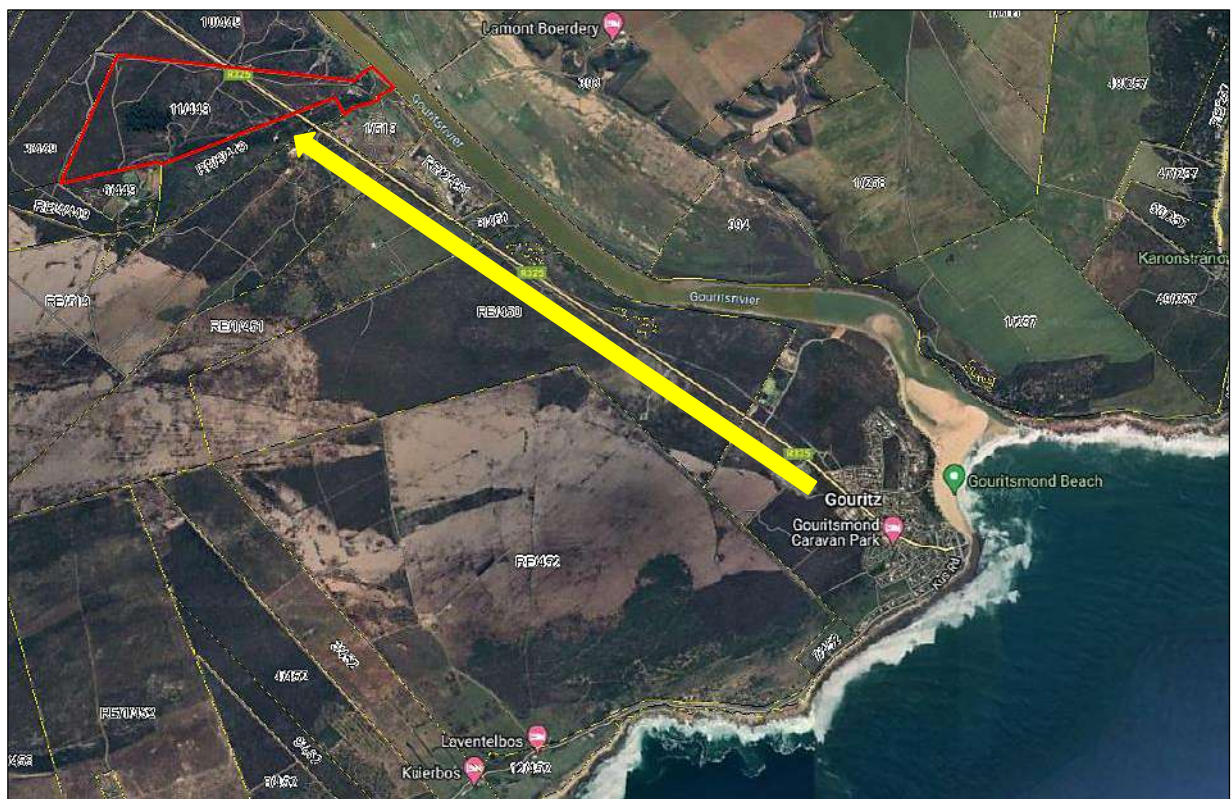


Figure 1: Locality Map of 11/449 Melkhoutfontein (red polygon) in proximity to the coastal town, Gouritsmond (CapeFarmMapper, 2024).

### DEVELOPMENT PROPOSAL

- **Six (6)** x one- to two-bedroom **Glamping Cottages**, ranging between  $\pm 100\text{m}^2$  –  $130\text{m}^2$  in size, surrounded by additional permanent structures and landscaping (Figure 2):
  - Carport
  - Deck
  - Limited Landscape Area
  - 2500l Water Tank
  - 2500l Septic Tank
  - Maximum 3m wide surfaced two-track access road (concrete/grass blocks/gravel)

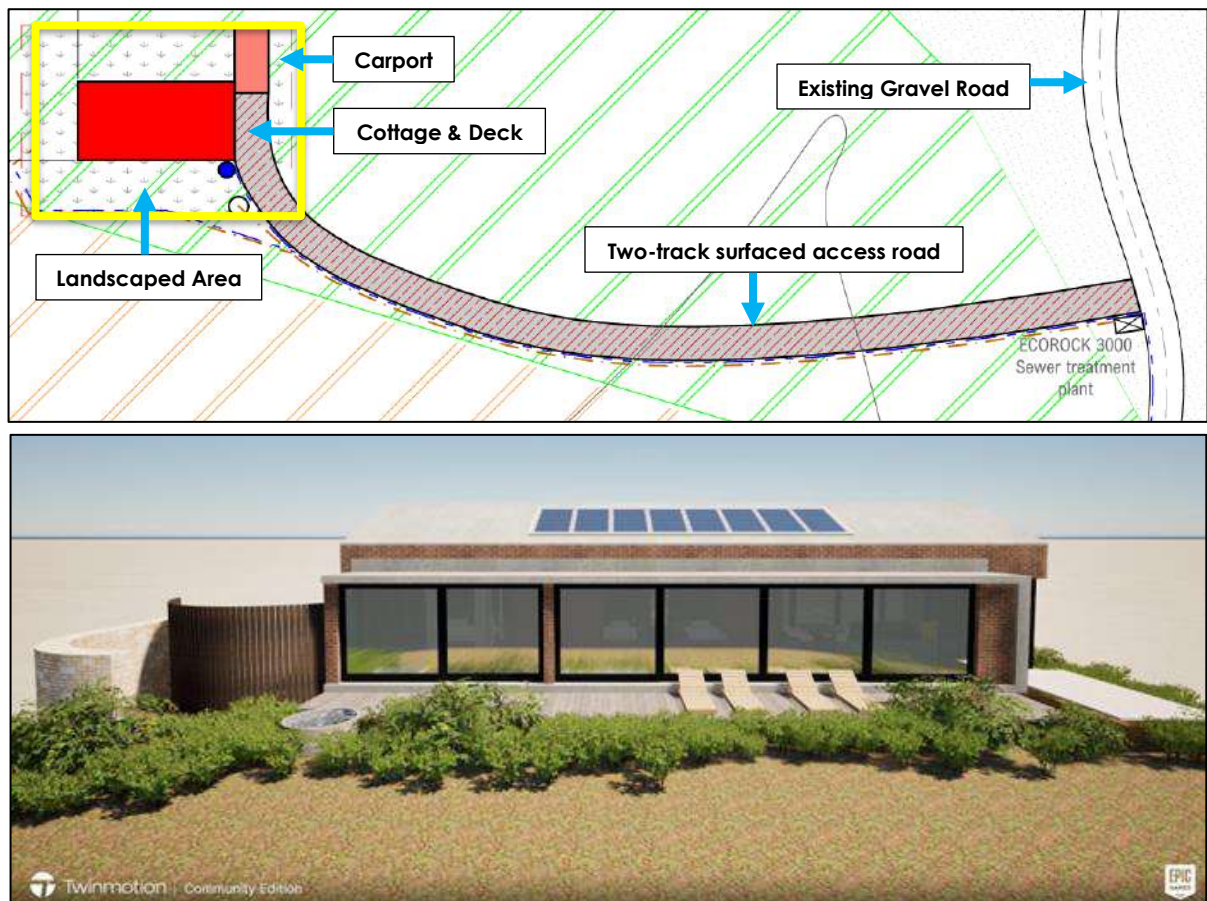


Figure 2: Conceptual layout & design of the proposed glamping cottages. The area of disturbance per cottage is limited to the 'Project Area of Influence' (YELLOW BOX), estimated at **408m<sup>2</sup> per cottage**. The position of the cottages and additional surrounding structures and landscaping can change within this 'Project Area of Influence' (YELLOW BOX).

### Associated Services Infrastructure (Water, Sewage, Electricity & Solid Waste)

#### Proposed Drinking Water Supply: Municipal

The property has an existing municipal potable water connection point and metered Ø32mm water pipeline that currently supply the existing farmhouse area with potable drinking water.

It is proposed to connect the metered Ø32mm water pipeline to a **new 10m<sup>3</sup> water tank** from where water will be distributed to each glamping cottage via a Ø32mm **water pipeline**. The water pipeline will be installed within existing gravel roads two-track access roads to each glamping cottage.

#### Emergency Water Supply: Natural Spring with Dam

An existing dam, with spring, is located south-west of the farmhouse which was historically used for livestock drinking purposes.

It is proposed to install a **water pipeline** to extract water from the dam and connect it to the existing 120m<sup>3</sup> concrete water reservoir on the property for emergency water supply to meet fire-fighting requirements. The water pipeline will be above ground and not buried to ensure minimal impact.

## Sewerage

All grey and black water from the 2500l septic tank , at each glamping cottage, will be directly diverted to **two (2) ECOROCK submerged bioreactor sewer systems** (in other words three cottages will be serviced by one unit) each with a volume of 3 000 litres. All outflow from the bioreactor will be connected to an underground holding tank (6000 litres) from where it will be pumped out by either the municipality or private service provider and taken to the Riversdale Water Treatment Works.

## Electricity

Each cottage will be equipped with solar panels on its roof to be entirely off the municipal electrical grid. Each water pump will also be solar powered.

## Solid Waste

Two (2) types of refuse will be generated: (1) Normal Household Refuse (recyclable & non-recyclable) and (2) garden refuse (recyclable). A distinction will be made on the premises between recyclable and non-recyclable refuse. Normal Household Refuse will be delivered at the closest refuse collection point just outside Gouritsmond or picked up by the municipality. Garden refuse will be managed on the farm (compost).

This activity requires an **Environmental Authorisation** in terms of the National Environmental Management Act (NEMA, Act 107 of 1998), before commencing, as well as for future maintenance and repairs of the structure.

This document provides part of a series of documents that is being circulated for public and stakeholder input as part of the Basic Assessment process, before being provided to the provincial competent authority, the provincial Department of Environmental Affairs & Development Planning (DEA&DP) for decision making.

This EMPr contains **management requirements** and **recommendations** made by *Cape EAPrac*, the appointed specialist as well as in terms of the regulations contained in the **National Environmental Management Act** (NEMA, Act 107 of 1998) and environmental best practice principles.

This EMPr must be updated to include any conditions of the **Environmental Authorisation** (EA) as issued.

### **1.1 PURPOSE OF THE EMPR**

The purpose of this EMPr is to ensure that the environmental impacts and management of the various phases, of the proposed activity, on the receiving environment are managed, mitigated and kept to a minimum (ie. the **outcome** of implementing the EMPr). The EMPr must provide easily understood and clearly defined **actions** that must be implemented during each phase of the proposed activity. The EMPr is a dynamic document that is flexible and responsive to new and changing circumstances.

The document is binding on the Applicant, all contractors and sub-contractors to the site.

It must be included as part of any documents / agreements, as well as contractual documents between the Applicant and any contractors.

Copies of this EMPr must be kept on site and all **senior personnel** are expected to familiarise themselves with the content of this EMPr.

Any changes or deviations to this EMPr must be authorised by the competent authority in the event that any environmental outcomes are amended.

## **1.2 STATUS OF THE EMPR**

It is of utmost importance that this EMPr be read in conjunction with any legally obtained authorisations such as an Environmental Authorisation (EA). This EMPr is viewed as a dynamic document that must be reviewed and updated on a continual basis.

The EMPr is valid for the duration of the project (construction & rehabilitation phase) with each applicable phase corresponding to the identified requirements.

## **2 EMPR PHASING**

### **2.1 PRE-CONSTRUCTION PHASE**

The pre-construction phase refers to the design phase of the project. This will ensure that any requirements and best practise mechanisms are built into the planning / design phase to be developed in the construction and operational phase. In term of this application, the pre-construction can be considered as the site selection and engineering designs and mitigations.

### **2.2 CONSTRUCTION PHASE**

The construction phase refers to the actual construction of the development on the property and includes all earthworks. In terms of this application, this phase relates to the construction of the internal access roads and glamping cottages with associated services infrastructure (biorock sewage systems, 10m<sup>3</sup> water tank and sewage & water pipelines).

### **2.3 OPERATIONAL PHASE**

The Operation Phase of this project relates to the ongoing management and maintenance required to ensure sustainable development. In terms of this application, this refers to all activities that are undertaken once construction is completed including ongoing alien & fire management.

The Applicant must ensure that the Operational Phase maintains the underpinning principles 'Duty-of-Care-to-the-Environment' and ideals of sustainable development.

### **2.4 CLOSURE AND DECOMMISSIONING PHASE**

Decommissioning refers to the process of removing the operating assets of any development after completion of the operating life cycle.

Should the need arise in future to remove the structure wholly, the Applicant must consult with the Competent Authority to ensure compliance with legislation applicable at the time.

### 3 LEGISLATIVE REQUIREMENTS

The project Applicant is required to comply with all necessary legislation and policies applicable to development and management of the development. These include but are not limited to:

#### 3.1 NATIONAL ENVIRONMENTAL MANAGEMENT ACT (NEMA, ACT 107 OF 1998 )

The National Environmental Management Act (**NEMA**, Act 107 of 1998, as amended), makes provision for the identification and assessment of **activities** that are potentially detrimental to the environment and which require authorisation from the competent authority (in this case, the provincial Department of Environmental Affairs & Development Planning (DEA&DP)) based on the findings of an Environmental Impact Assessment (EIA).

**NEMA** embraces the notion of sustainable development as contained in the Constitution of South Africa (Act 106 of 1996) in that everyone has the right:

- to an environment that is not harmful to their health or wellbeing; and
- to have the environment protected for the benefit of present and future generations through reasonable legislative and other measures.

**NEMA** aims to provide for cooperative environmental governance by establishing principles for decision-making on all matters relating to the environment and by means of Environmental Implementation Plans (EIP) and Environmental Management Plans/Programmes (EMPr), of which this EMPr is one.

Principles contained in Section 2 of the NEMA, amongst other things, prescribe that environmental management must:

- In order of priority aim to: avoid, minimise or remedy disturbance of ecosystems and loss of biodiversity;
- Avoid degradation of the environment and avoid jeopardising ecosystem integrity;
- Pursue the best practicable environmental option by means of integrated environmental management;
- Protect the environment as the people's common heritage;
- Control and minimise environmental damage; and
- Pay specific attention to management and planning procedures pertaining to sensitive, vulnerable, highly dynamic or stressed ecosystems.

It is incumbent upon the landowner, to ensure that the abovementioned principles, entrenched in this EMPr are upheld and complied with.

#### 3.2 ENVIRONMENT CONSERVATION ACT, 1989 (ECA)

The EIA regulations contained in the Environmental Conservation Act (ECA) have been replaced by NEMA. However, property owners must comply with the draft regulations pertaining to noise as published in the province of Western Cape Provincial Extraordinary Gazette as provision made in section 25 of the ECA), as well as Section 24 of the ECA regarding waste management and Section 20 of the ECA dealing with waste management under Part IV, Control of Environmental Pollution.



### **3.3 NATIONAL ENVIRONMENTAL MANAGEMENT: BIODIVERSITY ACT (NEM:BA) (ACT 10 OF 2004)**

This Act controls the management and conservation of South African biodiversity within the framework of NEMA. Amongst others, it deals with the protection of species and ecosystems that warrant national protection, as well as the sustainable use of indigenous biological resources. Sections 52 & 53 of this Act specifically make provision for the protection of critically endangered, endangered, vulnerable and protected ecosystems that have undergone, or have a risk of undergoing, significant degradation of ecological structure, function or composition as a result of human intervention through threatening processes.

The National List of Threatened Ecosystems (Notice 1477 of 2009, Government Gazette No. 32689, 6 November 2009) was gazetted in 2014. The list of threatened terrestrial ecosystems supersedes the information regarding terrestrial ecosystem status in the National Spatial Biodiversity Assessment (NSBA) 2004 & 2011.

### **3.4 NATIONAL WASTE MANAGEMENT STRATEGY**

The National Waste Management Strategy presents the South African government's strategy for integrated waste management for South Africa.

It deals among others with: Integrated Waste Management Planning, Waste Information Systems, Waste Minimisation, Recycling, Waste Collection and Transportation, Waste Treatment, Waste Disposal and Implementing Instruments.

It is advisable that an integrated waste management system be adopted, which includes waste minimisation, waste recycling and the proper storage and disposal of waste, which does not impact of the health of the environment and human health.

All waste must be collected and disposed of at a waste facility. No waste material may be left on site once construction/maintenance is completed.

### **3.5 NATIONAL WATER ACT (NWA, ACT 36 OF 1998)**

The National Water Act (NWA) gives effect to the constitutional right of access to water. The Act's overall purpose is to ensure that South Africa's water resources are protected, used and managed in ways which take into account a number of factors, including inter-generational equity, equitable access, redressing the results of past racial and gender discrimination, promoting sustainable and beneficial use, facilitating social and economic development, and providing for water quality and environmental protection.

The NWA makes persons who own, control, occupy or use land responsible for taking measures to prevent pollution of water resources, and empowers Government authorities to take measures to enforce this obligation.

### **3.6 NATIONAL FOREST ACT (ACT 84 OF 1998)**

The NFA provides for the **protection of forests**, as well as **specific tree species**, quoting directly from the Act: "no person may cut, disturb, damage or destroy any protected tree or possess, collect, remove, transport, export, purchase, sell, donate or in any other manner acquire or dispose of any protected tree or any forest product derived from a protected tree, except under a licence or exemption granted by the Minister to an applicant and subject to such period and conditions as may be stipulated". The Department of Agriculture, Forestry & Fisheries (DAFF) is responsible for the implementation and enforcement of the NFA, which includes **prohibition of damage to indigenous trees in any natural forest without a licence** (Section 7 of the NFA), as well as the prohibition of the

cutting, disturbing, damaging destroying or removing **protected trees** without a licence (Section 15 of the NFA).

The purpose of the National Veld and Forest Fire Act is to **prevent and combat veld, forest and mountain fires** throughout the RSA and to provide institutions, methods and practices for achieving this purpose. Institutions include the formations of such bodies as **Fire Protection Associations** (FPA's) and **Working on Fire**. The Act provides the guidelines and constitution for the implementation of these institutions as well as their functions and requirements.

### **3.7 NATIONAL HERITAGE RESOURCES ACT (ACT 25 OF 1999)**

The purpose of the National Heritage Resources Act is to:

- Introduce an integrated and interactive system for the management of the national heritage resources;
- Promote good government at all levels,
- Empower civil society to nurture and conserve their heritage resources so that they may be bequeathed to future generations;
- To lay down general principles for governing heritage resources management throughout South Africa;
- To introduce an integrated system for the identification, assessment and management of the heritage resources of South Africa;
- To establish the South African Heritage Resources Agency together with its Council to co-ordinate and promote the management of heritage resources at national level;
- To set norms and maintain essential national standards for the management of heritage resources in South Africa and to protect heritage resources of national significance;
- To control the export of nationally significant heritage objects and the import into South Africa of cultural property illegally exported from foreign countries;
- To enable the provinces to establish heritage authorities which must adopt powers to protect and manage certain categories of heritage resources;
- To provide for the protection and management of conservation-worthy places and areas by local authorities; and
- To provide for matters connected therewith.

### **3.8 OCCUPATIONAL HEALTH AND SAFETY ACT (ACT 85 OF 1993)**

The Act provides for the health and safety of persons at work and for the health and safety of persons in connection with the use of plant and machinery; the protection of persons other than persons at work against hazards to health and safety arising out of or in connection with the activities of persons at work.

In terms of this Act, a Health and Safety Officer and Protocol must be implemented on any sites. The appointment of a Health and Safety Officer is the responsibility of the proponent and contractor and is included in this report to ensure due diligence on construction sites. It is the responsibility of the appointed to HSO to conduct any required audits and as such only the appointment of an HSO will be auditable in terms of this document.

## 4 ENVIRONMENTAL IMPACTS & MITIGATIONS

The following specialist impact assessments / studies were undertaken for the proposal:

- Aquatic Impact Assessment
- Faunal Impact Assessment
- Botanical/Biodiversity Impact Assessment
- Agricultural Compliance Statement
- Integrated Heritage Impact Assessment & Desktop Palaeontological Impact Assessment

The following environmental impacts of the proposed activity were identified and considered during the environmental process, based on which the associated mitigation measures were recommended for implementation (to reduce negative impacts & enhance positive ones):

### **Botanical/Biodiversity Impacts**

- Permanent loss of Terrestrial Biodiversity and Habitats.
- Permanent loss of stands of SCC and Important Plants.
- Long-term fragmentation & habitat loss from landscaping.
- Loss of SCC and Diversity from inappropriate Landscape Management and Use.

### **Aquatic Biodiversity Impacts**

- Unnecessary disturbance of wetland habitat in either / both nodes.
- Alien vegetation in wetland and buffer areas.

### **Fauna Impacts**

- Potential Impacts on *B. Sylvaticus* (Knysna Warbler).

### **Heritage, Archaeology and Palaeontology Impacts**

- Potential impact on pre-colonial burials.
  - Sandy soils of the river do provide the necessary conditions.
- Potential destruction of heritage resources.

## 4.1 MITIGATIONS

Table 2: List of Mitigation Measures &amp; Associated Management Requirements

Mitigation	Condition of Approval	Included in EMPr	Construction Phase	Operational Phase	Decommissioning Phase
<b>Mitigations / Recommendations</b>					
Applicant must appoint an ECO to oversee construction.	✓	✓	✓		
Reduce transport of sediment through use of silt fences and/or biodegradable coir logs.		✓	✓		
The wetland buffer proximal to both development nodes should be delineated using danger tape before construction commences at the site, and all staff must be made aware that this is a no-go area for people and vehicles.		✓	✓		
All construction materials (topsoil, subsoil, building sand) must be stockpiled and bunded with sandbags or similar near the footprint of tourist units, and well away from the wetland and buffer.		✓	✓		
Any excavated waste materials must be taken away without delay to reduce the risk of spilling or washing down slopes into wetlands.		✓	✓		
Vehicle refuelling areas must be located as far from the watercourse as possible, and a spill kit must be on hand in case of fuel spills.		✓	✓		
No materials, waste or litter may be dumped into the wetland or buffer area.		✓	✓		
No alien vegetation must be removed from wetlands or buffers using heavy vehicles or earth-moving machinery.		✓	✓		
Existing alien slash in the wetland at the Forest Node should be removed by hand and piled in a disturbed area to be either burnt (with a permit) or chipped outside of the wetland buffer. Chipped plants can be used along pathways where emergent Rooikrans can be easily controlled.		✓	✓		
Wetlands and their buffers must be maintained free of alien plants at all times. A few large trees can be selectively ring-barked but retained as bird roosting sites. All smaller trees should be cut with a chainsaw and the stumps painted with a registered herbicide. Emergent seedlings should be hand-pulled until indigenous vegetation becomes dominant and alien plant density is substantially reduced.		✓	✓		
Walking or cycling pathways should be restricted to the buffer areas only with distance of at least 10 m maintained from the wetland itself.		✓	✓		
Wet and muddy areas of the pathway should be rerouted and left to passively rehabilitate as they are likely in the wetland. The installation of drains or bridges to dry out or navigate wet areas is not permissible without authorisation. Dry pathways should be created as an alternative in the wetland buffer.		✓	✓		
Cement mixing may not take place on bare soil. This must be done on wooden boards, or within a plastic lined temporary dam made with thick plastic liner / waterproofing material. Waste cement must be removed from the site.		✓	✓		

Mitigation	Condition of Approval	Included in EMPr	Construction Phase	Operational Phase	Decommissioning Phase
Revegetate exposed areas once construction has been completed.		✓	✓		
Rainwater harvesting tanks must be installed.		✓	✓	✓	
Prior to construction: The disturbance footprint of proposed glamping cottages should be clearly defined and demarcated to prevent unnecessary damage to the surrounding environment.		✓	✓		
Prior to construction: With the aid of the ECO with botanical experience, install protective barriers around protected, <i>Sideroxylon inerme inerme</i> and other significant stands of SCC to prevent damage from construction activities.		✓	✓		
During construction: Protection and re-use of topsoil.		✓	✓		
Prior to construction: A plant search and rescue must be conducted by ECO with botanical experience.		✓	✓		
During construction: Materials used during construction must be sourced and transported responsibly to minimise the risk new invasive plants.		✓	✓		
During construction: Staff, if suspected may be checked when they leave to ensure no plants have been poached from the natural surrounding environment. Staff should also be told that plants may not be collected outside of the search and rescue operation.		✓	✓		
Post construction: Undertake revegetation of the disturbance envelope outside of the permanent disturbance footprint.		✓	✓		
If more plants are required for successful coverage of disturbed areas, augmentation with sourced plants can be done.		✓	✓		
The rehabilitation of the 2m disturbance footprint with topsoil and plants rescued on the site, must occur as soon as possible after the conclusion of construction.		✓	✓	✓	
If gardens need to be considered, they can be designed to be water wise (avoid erosion) and friendly to wildlife and the greater natural habitat.		✓	✓		
The owner of the property will need to join a Fire Protection Association (FPA).		✓	✓		
Sections that are bare after construction, should be rehabilitated with indigenous thicket species, allowing the property to continue functioning as a potential habitat within an increasingly fragmented landscape.		✓	✓	✓	
An ECO must walk the site prior to vegetation removal / construction to ensure no animals are present in the area.		✓	✓		
<ul style="list-style-type: none"> <li>Plan paths to avoid areas with rare or endangered species, wetlands, or fragile ecosystems. Utilize less sensitive areas where the vegetation is more resilient.</li> <li>Align paths to follow natural contours of the land, reducing erosion and water runoff, which can damage fynbos vegetation.</li> </ul>		✓	✓	✓	

Mitigation	Condition of Approval	Included in EMP	Construction Phase	Operational Phase	Decommissioning Phase
<ul style="list-style-type: none"> <li>Use rocks, or logs, to deter visitors from stepping off the path and trampling sensitive vegetation. Dense shrubbery may be a fire hazard, and visitors must be made aware of the risk of fire.</li> <li>In areas prone to waterlogging, use stepping stones or flat rocks embedded in the soil to provide a stable surface without covering large areas.</li> <li>Allow for natural regrowth of fynbos species along the edges of the path. This helps to integrate the path into the environment over time.</li> </ul>					
A forestry permit for trimming, altering or removing of protected tree species may need to be obtained from DFFE for the River Node should any trees to be trimmed or cut for the proposed project.		✓	✓		
No removal of indigenous thicket beyond the development footprint.		✓	✓		
Removal of IAPs, particularly in the thicket vegetation.		✓	✓		
If trails or other infrastructure development occurs, these developments must keep the thicket vegetation as intact as possible.		✓	✓		
Chemical toilets (1 toilet / 10 persons).		✓	✓		
Waste from chemical toilets must be disposed of regularly by a registered waste contractor.		✓	✓		
No mixing of cement / concrete on bare ground or within the watercourse.		✓	✓		
Instruct workers & contractors properly of the environment (environmental inductions).		✓	✓	✓	
All waste generated on-site must be adequately managed.		✓	✓		
Separation and recycling of different waste materials should be supported.		✓	✓		
If any human remains or significant archaeological materials are exposed during development activities, then the find should be protected from further disturbance and work in the immediate area should be halted and Heritage Western Cape must be notified immediately. These heritage resources are protected by Section 36(3)(a) and Section 35(4) of the NHRA (Act 25 of 1999) respectively and may not be damaged or disturbed in any way without a permit from the heritage authorities. Any work in mitigation, if deemed appropriate, should be commissioned, and completed before construction continues in the affected area and will be at the expense of the developer.		✓	✓		
The Fossil Chance Find Protocol is recommended.		✓	✓		
<b>Best Practise</b>					
Construction work must take place during normal work hours.		✓	✓	✓	

## 5 RESPONSIBILITIES

This section deals with the responsibilities of various parties during the Construction Phase of any development.

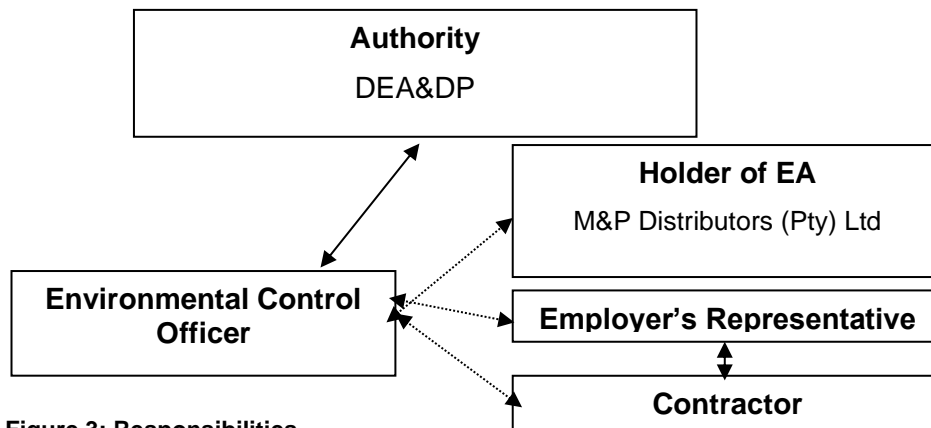


Figure 3: Responsibilities.

### 5.1 HOLDER OF THE EA

The holder of the EA / property owner is the overseeing entity responsible for ensuring that all activities undertaken on the property comply with the Environmental Authorisation (EA) and associated Environmental Management Programme (EMPr) (& any other approval / licence / permit), as well as the management and maintenance of the open space areas and river habitat.

The responsibilities of the holder of the EA / property owner include, but are not limited to the following:

- Ensure that **all tender documentation** include reference to, and the need for compliance with, the EA and EMPr as well as any other legally binding documentation, which include and are not limited to Approval/s.
- Be conversant with, and ensure that all Contractors, Sub-contractors, Engineers (and future senior site managers / personnel) are made aware of, and understand the conditions and recommendations, contained in the abovementioned documentation;
- Ensure that all Contractors, Sub-contractors and Engineers (during construction activities) are made aware of their 'Duty of Care to the Environment' and that any damage or degradation of the natural environment within the bounds of the property will be not be tolerated and must be dealt with / remedied at the cost of the perpetrator;
- Take remedial and/or disciplinary action in circumstances where persons are found to be in contravention of the abovementioned legally binding documentation.

### 5.2 ENGINEERS AND CONTRACTORS

The Engineers and Contractors are often the parties responsible for physically carrying out the activities for which majority of the recommendations in this EMPr are intended. Service providers and Contractors include: services, building contractors, 'handy-men' and engineers overseeing the installation and maintenance of services etc. The responsibilities indicated here are also relevant to Sub-Contractors.

The responsibilities of these parties include but are not limited to the following:

- Be conversant and compliant with the EA, the EMPr, and any relevant License, Permit or any legally binding documentation relevant to their operations;

- Have a responsibility to adhering to any conditions and recommendations laid out in above mentioned documentation;
- Prevent actions that may cause harm to the environment;
- Be responsible for any remedial activities in response to an environmental incident within their scope of influence;
- Liaise with the holder of the EA in complying with the EMPr, and in the event that any industry regulated standards are in contradiction with the EMPr or any other authorisations.
- Review and amend to any construction activities to align with the EMPr and Best Practice Principles;
- Ensure compliance of all site personnel and / or visitors to the EMPr and any other authorisations.

### **5.3 ECOLOGICAL CONTROL OFFICER (ECO)**

It is recommended that a suitably qualified Environmental Control Officer (ECO) be appointed to oversee all activities for the duration of the construction phase (i.e. construction activities, rehabilitation) as well as any maintenance work that must be undertaken that will involve earthworks or machine works. The ECO must have at least 3 years' experience and proven competency as an ECO.

The responsibilities of the ECO include but are not limited to the following:

- Provide environmental induction training to Contractors on site prior to construction activities commencing
- Provide maintenance, update and review of the EMPr if necessary;
- Liaison between the Project Holder of the EA, Contractors, Authorities and other lead stakeholders on all environmental concerns, including the implementation of the EMPr;
- Compilation of Environmental Control Reports (ECR) to ensure compliance with the EA, EMPr and duty of care requirements, where necessary;
- Compilation of the Environmental Audit Report or Environmental Completion Statement, after completion of construction (or as otherwise defined in the Environmental Authorisation), where necessary;
- Ensuring / guiding and monitoring compliance with the EA and EMPr and any legally binding documentation;
- Facilitating consultation with relevant environmental authorities (e.g. DEA&DP, DFFE, CapeNature or Municipality);
- Facilitating the application for any required amendment of the EA/EMPr;
- Provide guidance and interpretation of the EA and EMPr where necessary;
- Issuing site instructions to the contractor for corrective actions required;
- The ECO is required to conduct regular site visits for the duration of the construction period, in order to ensure the Contractor receives the necessary induction and that all procedures are in place. Additional visits may be undertaken in the event of any unforeseen environmental accidents;
- The duration and frequency of these visits may be increased or decreased at the discretion of the ECO;
- Attendance of site meetings if required;
- Maintain a record of environmental incidents (e.g. spills, impacts, legal transgressions etc.) as well as corrective and preventative measures taken. This information must also be included in the ECR;
- Maintain a public complaints register in which all complaints and action taken must be recorded. This information must also be included in the ECR.



#### **5.4 ECO SITE VISIT FREQUENCY**

The following site frequency for ECO site visits has been determined:

- Daily during site clearance and demarcation.
- Every week during the construction of access roads and glamping cottages with associated infrastructure.

Ad hoc site visits may be undertaken in the event of any incidents or specific requests from the project holder of the EA or project team.

#### **5.5 ENVIRONMENTAL INDUCTION & TRAINING**

The holder of the EA in consultation with the Contractor shall ensure that adequate environmental awareness training of senior site personnel takes place and that all construction workers receive an induction presentation on the importance and implications of the EA and EMPr. The presentation shall be conducted, as far as is possible, in the employees' language of choice. The Contractor must provide a translator from their staff for the purpose of translating, if this is deemed necessary.

As a minimum, training must include:

- Explanation of the importance of complying with the EA and EMPr and the employees accountability;
- Discussion of the potential environmental impacts of construction activities;
- The benefits of improved personal performance;
- Employees' roles and responsibilities, including emergency preparedness ;
- Explanation of the mitigation measures that must be implemented when carrying out their activities;
- Explanation of the specifics of this EMPr and its specification (no-go areas, etc.);
- Explanation of the management structure of individuals responsible for matters pertaining to the EMPr.

Where staff turnover is high and with additional appointment of sub-contractors, it may be necessary to undertake additional induction training sessions. The Contractor must keep records of all environmental training sessions, including names, dates and the information presented.

## 6 PRE-CONSTRUCTION DESIGN CONSIDERATIONS

It is recommended that sustainable design considerations are implemented during the planning phase to ensure that the impacts associated with the development are avoided, minimised or managed before construction commences.

<b>6.1 WATER RESOURCE PROTECTION</b>					
<b>Management Statement</b>			<b>Impacts &amp; Risks Avoided</b>		
To prepare the site to minimise the negative impacts of stormwater			Damage to the environment caused by stormwater runoff		
<b>Management Actions</b>					
<p>a. Rainwater harvesting tanks must be incorporated in the detail design. These tanks must be placed 'in-line' with the gutter system of each cottage.</p> <p>b. Overflow water collected from the roofs of the cottages need to be piped down to a soakaway chamber system that does not negatively influence the foundation structure.</p> <p>c. Water efficiency must be incorporated into the design of the units.</p>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Site Plans	Once off	Architect / Engineer	Prior to construction	Audit	Once off
<p><b>Dual Flush Toilets</b></p> <p>Conservative estimates have shown that a saving of more than 22 000 liters per household can be achieved annually with the installation of dual flush toilets (Aquanotion, 2008). All households and ablution facilities should be fitted with dual flush systems.</p> <p><b>Low flow shower heads</b></p> <p>The installation of low flow shower heads can not only reduce water consumption by up to 50%, but also the energy required for water heating by up to 50% (Eartheasy, 2008).</p> <p>It has been estimated that a saving of up to 57 000 liters of water per annum per household can be achieved through the installation of low flow shower heads. Low flow shower heads make use of either aerators or pulse systems to reduce the flow without compromising the quality of the shower. The choice of shower head is up to the individual owner, but must have a flow of less than seven liters per minute.</p> <p><b>Low flow Taps</b></p> <p>Low flow tap use aerators to reduce the flow of the water. These are either built into the faucet or added as an aftermarket product. The faucets in bathrooms should have a peak flow of less than 10 liters per minute.</p> <p>It is not necessary to install aerators in kitchen sinks as they are seldom run without a plug. All bathroom basins must be fitted with low flow faucets.</p> <p><b>Washing machines</b></p>					

It is recommended that all washing machines that are to be installed in houses and shared facilities should be front loading washing machines as opposed to top loading washing machines. Apart from much lower energy and water requirements, front loader washing machines have a number of advantages that make them a better environmental choice:

- **Less wear and tear on washed materials** – Washed materials therefore last longer and result in a net resource saving;
- **Faster drying times** - Because of the horizontal axis and faster spin speeds, more water is removed and the materials dry faster which results in energy saving if a clothes dryer is used.;
- **Quieter operation** – Therefore less noise pollution; and
- **Less detergent** - Far less is required compared to top loaders. Fewer chemicals therefore reach treatment plants and ultimately waterways.

### **Geyser and pipe insulation**

Apart from the savings in terms of energy as detailed below, insulating geysers and pipes save water, as shorter periods of running the tap to get hot water are required.

All structures should have insulation on geysers and all hot water pipes.

### **Waterwise Landscaping**

Waterwise landscaping principles must be incorporated into the detailed landscaping plans. The following principles apply to waterwise gardening:

- Grow water-wise plants – generally the best suited plants are those indigenous to the area, as they seldom need additional watering;
- Group plants according to their water needs – this avoids wasting water on plants that don't need it;
- Consider the quality and type of the lawn. Lawns use unacceptable amounts of water, so consider reducing lawn areas to a minimum. Use tougher, low-water lawn types such as Buffalo (coastal areas) or Kweek (inland) rather than Kikuyu.
- Maintain the garden – remove unwanted plants, plant more perennials than summer annuals, as they have deeper root systems and so need less watering.
- Improve the soil and mulch. Soil water-holding capacity is improved by higher organic matter content. Mulching (covering the soil with a thick layer of bark, compost, straw etc.) keeps the soil much more moist.
- Plant in the right season – For winter rainfall areas this is in autumn and early winter so the plants have a chance to develop their root systems before the dry season. In summer rainfall areas it is spring and early summer for the same reason.
- Water correctly – avoid watering during the heat of the day or in windy conditions.
- The best irrigation system is drip irrigation – it uses 25% of water used by normal irrigation systems with the same effect, and can even be placed under lawns.

### **Grey Water**

Grey water is the water that comes from the bath, shower, basins, laundry and the kitchen sink. It is not to be confused with Black water, which is sewage that comes from the toilet. Black water is toxic and requires very specific methods of treatment in order to be safe for re-use. Grey water, however, can easily be recycled and re-used for a variety of uses. These include:

- Irrigation of gardens;
- Water for flushing toilets;
- Any outdoor use;
- Dampening dusty areas or roads.

Grey water systems require precise methods to clean the water. There are various companies and organizations that can assist with implementing a grey water system.

<b>6.2 ENERGY RESOURCE PROTECTION</b>					
<b>Management Statement</b>			<b>Impacts &amp; Risks Avoided</b>		
To minimise the use of energy resources by improving consumption methods			Excessive and unnecessary energy consumption		
<b>Management Actions</b>					
a. . Incorporate energy efficiency into the design of the facility					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Site Plans	Once off	Architect / Engineer	Prior to construction	Audit	Once off
<p><b>Solar heating water systems</b></p> <p>Solar heated water systems are an innovative way of producing hot water without putting additional pressure on gas or municipal power supply. There are many different types available on the market, and homeowners should consider all their requirements (number of people using facility, location of house, angles of roof) before making a choice.</p> <p><b>Energy Efficient Lighting</b></p> <p>In terms of Best Practice, it is required that energy saving lighting fixtures be used throughout the entire development. It is therefore specified that Light Emitting Diode (LED) or Compact Fluorescent (CF) lighting be used as opposed to incandescent lighting. This is required for all internal and external lighting, including street lighting. Proximity switches should be used in areas where lighting for pedestrians is required.</p> <p>NO external High-Pressure Sodium (HPS) or Metal Halide (MH) spot or floodlights should be installed.</p> <p>CF lighting uses quantities of mercury in the bulbs and tubes which pose serious environmental hazards. The mercury from one CF bulb can pollute many thousand litres of water if not treated correctly (Eden District Municipality, 2011). CF lighting (energy saving bulbs and tubes) must be correctly disposed of at registered Hazardous waste sites. Companies like Pick n Pay and Woolworths offer facilities to collect CF bulbs for recycling and disposal. The following should be considered when handling CF bulbs (eHow Home, 2011):</p> <p><b>Energy Efficient Appliances</b></p> <p>Energy efficient appliances are becoming widely available. Follow the Energy Guide labels on appliances to help selection of correct models. Any appliance that has to heat up water or air will use more energy, as will an appliance that boasts additional extras such as ice making, dispensing and auto defrosting on fridges or heat drying on dishwashers.</p> <p><b>Solar Cooling Systems</b></p> <p>Where required by homeowners, the home owner should consider the use of solar cooling systems such as absorption or adsorption chillers as opposed to conventional air conditioning units.</p> <p><b>Evaporative Cooling Systems</b></p> <p>Consideration should be given to evaporative cooling systems as these cut down considerably on energy usage for appliances such as air conditioners. Furthermore, the system ensures that fresh air circulates within housing units, which improves on environmental health risks.</p>					

Fresh air is drawn from outside the house (the hotter the better) and passes through moistened pads which cools it down and filters it before flowing through outlets in the house.

There are certain parameters required for evaporative cooling systems, which should be thoroughly investigated prior to installation.

### **Geyser and pipe insulation**

Apart from the savings in terms of energy as detailed below, insulating geysers and pipes save water, as shorter periods of running the tap to get hot water are required.

All structures should have insulation on geysers and all hot water pipes.

## **6.3 DEMARCATIION OF WORK AND NO-GO AREAS**

<b>Management Statement</b>		<b>Impacts &amp; Risks Avoided</b>			
To clearly define the work area and avoid impacting on non-works areas.		Negative construction impacts on natural and rehabilitated areas			
<b>Management Actions</b>					
a. Clearly identify and demarcate the development area, area of works and spoiling areas.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method Statement	Once off	Developer / contractor	Pre implementation	Audit	Once off
b. Fuel and chemicals may only be stored in a designated work area.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method Statement	Once off	Developer / contractor	Pre implementation	Audit	Once off
c. Provide on-site sanitation and rest areas for personnel.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance

		management action			
Method Statement	Once off	Developer / contractor	Pre implementation	Audit	Once off

## 7 CONSTRUCTION CONSIDERATIONS

These Construction Phase requirements are aimed at using Best Practise Principles and / or specialist recommendations to manage the impacts on the environment during the construction of the development.

<b>7.1 <u>STORMWATER MANAGEMENT</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To minimise the generation of contaminated stormwater.			Minimise sedimentation, erosion and / or undercutting		
<b>Management Actions</b>					
<ul style="list-style-type: none"> <li>a. Reduce transport of sediment through use of silt fences and biodegradable coir logs.</li> <li>b. Revegetate exposed areas once construction has been completed.</li> </ul>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method Statement	Once off	Contractor	Pre implementation	Audit	Once off
<p>Any areas that are identified by the ECO as being prone to erosion must be suitably protected. During construction, the contractor shall protect all areas susceptible to erosion by installing temporary works (e.g., sandbags) and by taking any other measures necessary to prevent stormwater from concentrating in streams and scouring slopes, banks, etc.</p> <p>In areas where construction activities have been completed and where no further disturbance would take place, rehabilitation and re-vegetation should commence as soon as possible. A suitable rehabilitation method statement must be submitted to the ECO for approval.</p>					

<b>7.2 <u>DUST CONTROL</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To ensure there is no health risk or loss of amenity due to emission of dust to the environment.			Ensure land coverage with biomass chips / vegetation / damping to minimise dust		
<b>Management Actions</b>					
a. Implement a dust prevention strategy, developed at the project planning stage					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method Statement	Once off	Developer / contractor	Pre implementation	Audit	Once off
The strategy should include the following amongst others: <ul style="list-style-type: none"> <li>• Speed control to minimise dust on site.</li> <li>• Exposed stockpile materials must be adequately <b>protected</b> against wind (covered) and should be sited taking into consideration the prevailing wind conditions.</li> <li>• Trucks bringing in materials must be covered to prevent dust and small particles escaping and potentially causing damage to people and property.</li> </ul>					
<b>7.3 <u>NOISE</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To ensure nuisance from noise and vibration does not occur.			Nuisance impacts to neighbours and visitors.		
<b>Management Actions</b>					
a. Fit and maintain appropriate mufflers on earth-moving and other vehicles on the site.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance

As required	Initially when vehicle or machinery is introduced to the site and thereafter monthly. As required if complaints registered.	Contractor	During construction and operation	Audit	As required
b. Enclose noisy equipment such as generators and pumps.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
As required	Initially when vehicle or machinery is introduced to the site and thereafter monthly. As required if complaints registered.	Contractor	During construction	Audit	As required
c. Provide noise attenuation screens, where appropriate.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
As required	Initially when vehicle or machinery is introduced to the site and thereafter monthly. As required if complaints registered.	Contractor	During construction	Audit	As required
d. Where an activity is likely to cause a noise nuisance to nearby residents, restrict operating hours to between 7 am and 6 pm weekdays and 7 am to 1 pm Saturday, except where, for practical reasons, the activity is unavoidable.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance



As required	As required if complaints registered.	Contractor	During construction	Audit	As required
<b>7.4 <u>TRAFFIC CONTROL</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To manage and minimise the nuisance effect created by construction traffic.			Nuisance Impacts & Risks		
<b>Management Actions</b>					
a. Implement a traffic management strategy during construction.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method Statement	Daily	Contractor	During construction	Audit	As required
<ul style="list-style-type: none"> <li>• Construction related activities should be timed where possible to avoid peak periods.</li> <li>• No construction workers, apart from security personnel, should be allowed to stay on site overnight.</li> <li>• Contractors appointed by the developer must ensure that workers are transported to and from the site daily.</li> <li>• Construction related activities should comply with all relevant building regulations. In this regard activities on site should be restricted to between 07h00 and 18h00 during weekdays and 08h00 and 13h00 on Saturdays. No work should be permitted after 13h00 on Saturdays and on Sundays.</li> <li>• Temporary access to be rehabilitated once construction is complete.</li> </ul>					
<b>7.5 <u>WASTE MANAGEMENT</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To minimise the waste load discharged to the environment.			Improve waste disposal methods during construction. Reduce waste volumes to landfill sites		
<b>Management Actions</b>					
a. Reduce wastes by selecting, in order of preference, avoidance, reduction, reuse and recycling.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing	Time period	Mechanism for monitoring Compliance	Programme for reporting

		management action			on Compliance
Record of volumes of material removed	As required	Contractor	As required	Audit	Records
b. Maintain a high quality of housekeeping and ensure that materials are not left where they can be washed or blown away to become litter.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Photographic	Weekly	Contractor	As required	Audit	Records
c. Provide bins for construction workers and staff at locations where they consume food.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Photographic	Weekly	Contractor	As required	Audit	Records
d. Conduct ongoing awareness with staff of the need to avoid littering.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Induction	Once off	Contractor	As required	Audit	Attendance register
<b>7.6 <u>STOCKPILE / TOPSOIL MANAGEMENT</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To manage soil stockpiles so that dust and sediment in run-off are minimised.			Avoid pollution due to dust and sediment run off.		
To manage topsoil which is vital for the success of rehabilitation of fynbos vegetation following construction.			Avoid topsoil contamination with invasive species.		
<b>Management Actions</b>					

a. All construction material (topsoil, subsoil, building sand) must be stockpiled and banded with sandbags or similar near the footprint of tourist units, and well away from the wetland and buffer.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Photographic	As required	Contractor	As required	Audit	Records
b. Keep topsoil and underburden stockpiles separate. Topsoil must be clearly labelled.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual inspection of stockpiles	Daily when stripping topsoil	Contractor	Continuously during construction	Audit	Records
c. Ensure that stockpiles and batters are designed with slopes no greater than 2:1 (horizontal/vertical).					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual inspection of stockpiles	As required	Contractor	Continuously during construction	Audit	Monthly
d. Stabilise stockpiles and batters that will remain bare for more than 28 days by covering with mulch or anchored fabrics or seeding with sterile grass.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual inspection of stockpiles	As required	Contractor	Continuously during construction	Audit	Monthly

e. Establish sediment controls around unstabilised stockpiles and batters.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual inspection of stockpiles	As required	Contractor	Continuously during construction	Audit	Monthly
f. Suppress dust on stockpiles and batters, as circumstances demand.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual inspection of stockpiles	As required	Contractor	Continuously during construction	Audit	Monthly
<p>g. If the SDP of a proposed development does not have enough space for the storage and protection of topsoil within the disturbance envelope, then the Contractor must identify an alternative temporary stockpile area that is already transformed and where it can easily be retrieved for post-construction rehabilitation.</p> <p>h. Topsoil from fynbos vegetation on the site (excluding topsoil under dense stands of invasive plants) in new excavation areas must be stripped to a depth of ca. 30cm and kept in designated piles.</p> <p>i. Topsoil from fynbos vegetation on the site (excluding topsoil under dense stands of invasive plants) in new excavation areas must be stripped to a depth of ca. 30cm and kept in designated piles.</p> <p>j. Topsoil from fynbos vegetation on the site (excluding topsoil under dense stands of invasive plants) in new excavation areas must be stripped to a depth of ca. 30cm and kept in designated piles.</p> <p>k. Topsoil from fynbos vegetation on the site (excluding topsoil under dense stands of invasive plants) in new excavation areas must be stripped to a depth of ca. 30cm and kept in designated piles.</p>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual inspection of stockpiles	As required	Contractor	Continuously during construction	Audit	Monthly
<b>7.7 <u>STORING FUELS &amp; CHEMICALS</u></b>					
Management Statement/Outcome			Impacts & Risks Avoided		

To ensure that fuel and chemical storage is safe, and that any materials that escape do not cause environmental damage.			Avoid hydrocarbon pollution to soil and watercourses / coastal environments		
<b>Management Actions</b>					
a. Minimise fuels and chemicals stored onsite.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records
b. Install bunds and take other precautions to reduce the risk of spills.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records
c. Implement a contingency plan to handle spills, so that environmental damage is avoided.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records
d. Vehicle refueling areas must be located as far from the watercourse as possible, and a spill kit must be on hand in case of fuel spills.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records

<b>7.8 <u>MINIMISING EROSION</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To minimise the quantity of soil lost during construction due to land-clearing.			<ul style="list-style-type: none"> <li>Avoid overland flow by capture and store water from roof</li> <li>Avoid siltation by installing silt traps</li> </ul>		
<b>Management Actions</b>					
d. Schedule measures to avoid and reduce erosion by phasing the work program to minimise land disturbance in the planning and design stage.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records
e. Keep the areas of land cleared to a minimum, and the period areas remain cleared to a minimum					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records
f. Base control measures to manage erosion on the vulnerability of cleared land to soil loss, paying particular attention to protecting slopes.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records

g. Mulch, roughen and seed cleared slopes and stockpiles where no works are planned for more than 28 days, with sterile grasses.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Contractor	As required	Audit	Method statement records
h. Keep vehicles to well-defined haul roads.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Site plan	As required	Contractor	As required	Audit	Final site plan
i. Rehabilitate cleared areas promptly.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual / photographic	As required	Contractor	Continuously during construction	Audit	Final Rehabilitation statement
<b>7.9 <u>BOTANICAL &amp; BIODIVERSITY MANAGEMENT</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To ensure that degradation to existing botanical components are minimised and that any rehabilitation is undertaken with conservation orientated approach.			To minimise the disturbance to existing flora To minimise the introduction and/or spread of weed species		
<b>Management Actions</b>					

<p>a. Ensure disturbance is limited largely to the SDP, and does not extend beyond the PAOI</p> <p>b. The proposed development must have a maximum disturbance envelope of 2m around the proposed development. The 2m disturbance envelope is meant for roads and infrastructure and is not applicable to gardens and lawns.</p> <p>c. Construction netting and fencing must be used to clearly indicate construction areas. Shade cloth used as fencing should be hammered into the ground using wooden pegs.</p> <p>d. Construction netting and fencing must be used to clearly indicate construction areas. Shade cloth used as fencing should be hammered into the ground using wooden pegs.</p> <p>e. Construction netting and fencing must be used to clearly indicate construction areas. Shade cloth used as fencing should be hammered into the ground using wooden pegs.</p> <p>f. A plant search and rescue of geophyte and succulent growth forms must be conducted (with an experienced ECO or botanist/ecologist on the site to provide guidance on best practise).</p> <p>g. A forestry permit for trimming, altering or removing protected tree species may need to be obtained from DFFE for the River Node should any trees need to be trimmed or cut for the proposed project.</p> <p>h. Materials used during construction must be sourced and transported responsibly to minimise the risk new invasive plants.</p>
<p>i. Staff, if suspected may be checked when they leave to ensure no plants have been poached from the natural surrounding environment. Staff should also be told that plants may not be collected outside of the search and rescue operation.</p>

Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	As required	Holder / Contractor	Continuously	Audit	Visual / photographic

## **7.10 FAUNA MANAGEMENT**

<b>Management Statement/Outcome</b>	<b>Impacts &amp; Risks Avoided</b>
To ensure that impacts to native faunal species is minimised and / or avoided.	To minimise the impact to fauna

### **Management Actions**

<p>a. Prevent unnecessary mortalities of indigenous fauna.</p> <p>b. An ECO must walk the site prior to vegetation removal / construction to ensure no animals are present in the area.</p> <p>c. No removal of AIPs beyond the development footprint.</p> <p>d. Proper hoarding used to cordon off natural vegetation outside the development footprint.</p>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance



Ad hoc	As required	Contractor	Continuously	Audit	Visual / photographic
<b>7.11 SOCIAL REQUIREMENTS</b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To ensure equitable, fair and safe social interaction on construction sites			Loss of employment opportunities to the region		
<b>Management Actions</b>					
a. It is strongly recommended that the Contractor make use of local labour as far as possible for the construction phase of the project.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Employment records	Ad hoc	Contractor	Ad hoc	Audit	Once off
b. Theft and other crime associated with construction sites is not only a concern for surrounding residents, but also the Developer and the Contractor.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Site records	Ad hoc	Contractor	Ad hoc	Audit	Once off
<p><b>Targets</b></p> <ul style="list-style-type: none"> <li>- The contractor should endeavour to source local suppliers.</li> <li>- The contractor must ensure that suitable procurement policies are in place that supports local economic growth.</li> <li>- Locally manufactured products must be used as far as possible.</li> </ul> <p><b>Site Security</b></p> <p>Theft and other crime associated with construction sites is not only a concern for surrounding residents, but also the developer and the contractor.</p> <p>Considering this, contractors need to be proactive in order to curtail theft and crime on and resulting from the construction site. It is recommended that the contractor develop a jobsite security plan prior to commencement of construction. This jobsite security plan should take into account protection of the construction site from both internal and external crime elements as well as the protection of surrounding</p>					

communities from internal crime elements. All incidents of theft or other crime should be reported to the South African Police Service, no matter how seemingly insignificant.

### 7.12 METHOD STATEMENTS

Management Statement/Outcome		Impacts & Risks Avoided			
To ensure efficient communication mechanisms in the implementation of environmental performance requirements		Prevention of potential impacts are avoided during construction by means of correct communication			
Management Actions					
a. Method statements are written submissions by the Contractor to the ECO in response to the requirements of this EMPr or to a request by the ECO. The Contractor shall be required to prepare method statements for several specific construction activities and/or environmental management aspects.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Method statement	Ad hoc	Contractor	As required	Audit	Once off

Based on the specifications in this EMPr, the following method statements are required as a minimum (more method statements may be requested as required at any time under the direction of the ECO):

- Demarcation of No-Go areas
- Site clearing
- Hazardous substances and their storage.
- Materials requirements & Sourcing.
- Solid waste control system.
- Fire control and emergency procedures
- Petroleum, chemical, harmful and hazardous materials storage, if any.
- Stormwater Management and Water Quality Control.
- Erosion Control.

### 7.13 AQUATIC BIODIVERSITY MANAGEMENT

Management Statement	Impacts & Risks Avoided
To prepare the site to minimise the negative impacts on wetlands	Unnecessary disturbance of wetland habitat in either / both nodes

<b>Management Actions</b>					
<p>a. The wetland buffer proximal to both development nodes should be delineated using danger tape before construction commences at the site, and all staff must be made aware that this is a No-Go area for people and vehicles.</p> <p>b. All construction materials (topsoil, subsoil, building sand) must be stockpiled and banded with sandbags or similar near the footprint of tourist units, and well away from the wetland and buffer.</p> <p>c. Any excavated waste materials must be taken away without delay to reduce the risk of spilling or washing down slopes into wetlands.</p> <p>d. Vehicle refuelling areas must be located as far from the watercourse as possible, and a spill kit must be on hand in case of fuel spills.</p> <p>e. No materials, waste or litter may be dumped into the wetland or buffer area.</p> <p>f. Cement mixing may not take place on bare soil. This must be done on wooden boards, or within a plastic lined temporary dam made with thick plastic liner / waterproofing material. Waste cement must be removed from the site.</p>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Ad hoc	As required	Contractor	Continuously	Audit	Visual / photographic

## 8 OPERATIONAL/MAINTENANCE PHASE ENVIRONMENTAL MANAGEMENT REQUIREMENTS

The Operational/Maintenance Phase of this EMP refers to the day to day management activities that are required to ensure sustainability and the achievement of the principles and objectives of the development. The requirements are applicable to the proponent, any HOA that is put in place, all employees and all visitors to the property.

<b>8.1 <u>STORMWATER MANAGEMENT</u></b>					
<b>Management Statement/Outcome</b>			<b>Impacts &amp; Risks Avoided</b>		
To ensure management of stormwater during operation phase			<ul style="list-style-type: none"> <li>To prevent erosion due to stormwater impact</li> </ul>		
<b>Management Actions</b>					
a. No stormwater runoff should be allowed to concentrate onto open spaces and roadways.					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Ensure soft landscaping	Ongoing	Developer / HOA	As required	Audit	Audit
<ul style="list-style-type: none"> <li>Concentration of stormwater runoff will be minimised through the application of landscaping techniques, i.e. by creating grass lined swales, undulations and depressions, vegetation.</li> </ul>					

<b>8.2 <u>BOTANICAL / LANDSCAPING / CYCLING &amp; HIKING PATHS</u></b>	
<b>Management Statement/Outcome</b>	<b>Impacts &amp; Risks Avoided</b>
To ensure that indigenous vegetation is encouraged within urban areas.	<ul style="list-style-type: none"> <li>Ongoing spread of alien invasive species.</li> <li>Ensure protected species are taken into consideration.</li> </ul>
<b>Management Actions</b>	
a. If gardens need to be considered, they can be designed to be water wise (avoid erosion) and friendly to wildlife and the greater natural habitat. b. No garden waste may be dumped in any remaining natural area and must be disposed of in a responsible manner. c. Make sure not to plant NEMBA listed invasive plants (e.g., kikuyu grass) in your garden. d. Select locally indigenous plants for gardens, making use of as many of the rescued plant species as possible. Avoid plants that are hybrids and cultivars.	

<p>e. Plant during the rainy season (early winter May/June) and add a 10cm thick layer of wood chip to keep in moisture.</p> <p>f. Reduce or replace lawns with water-wise groundcovers or enlarging shrub beds.</p> <p>g. Plan paths to avoid areas with rare or endangered species, wetlands, or fragile ecosystems. Utilize less sensitive areas where the vegetation is more resilient.</p> <p>h. Align paths to follow natural contours of the land, reducing erosion and water runoff, which can damage fynbos vegetation.</p> <p>i. Use rocks, or logs, to deter visitors from stepping off the path and trampling sensitive vegetation. Dense shrubbery may be a fire hazard, and visitors must be made aware of the risk of fire.</p> <p>j. In areas prone to waterlogging, use stepping stones or flat rocks embedded in the soil to provide a stable surface without covering large areas.</p> <p>k. Allow for natural regrowth of fynbos species along the edges of the path. This helps to integrate the path into the environment over time.</p>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual / photographic	Ongoing	Owner	As required	Audit	Audit
<ul style="list-style-type: none"> <li>• Rehabilitate with appropriate indigenous vegetation to promote soft landscaping.</li> <li>• Replace vegetation if it dies off.</li> </ul>					

### 8.3 ALIEN VEGETATION MANAGEMENT

Management Statement/Outcome	Impacts & Risks Avoided
<p>To enhance ecosystems.</p> <p>To reduce fire risk.</p>	<ul style="list-style-type: none"> <li>• Ongoing spread of alien invasive species.</li> <li>• Ensure protected species are taken into consideration.</li> <li>• Wildfires</li> </ul>
Management Actions	
<p>a. Continue to control the spread of invasive species.</p> <p>b. The fynbos away from / beyond the Eucalyptus Node must be targeted first for alien clearing.</p> <p>c. Clear small and new infestations within the Eucalyptus Node.</p> <p>d. Rehabilitate disturbed and cleared areas with the following species:</p> <ul style="list-style-type: none"> <li>— <i>Osteospermum moniliferum</i></li> <li>— <i>Haemanthus coccineus</i></li> <li>— <i>Dicerotheramnus rhinocerotis</i></li> <li>— <i>Helichrysum teretifolium</i></li> <li>— <i>Ursinia chrysanthemoides</i></li> <li>— <i>Wahlenbergia tenella</i></li> <li>— <i>Protea repens &amp; Protea susannae</i></li> <li>— <i>Pelargonium grossularioides</i></li> <li>— <i>Muraltia alopecuroides</i></li> <li>— <i>Leucadendron salignum</i></li> <li>— <i>Leucospermum praeocox</i></li> <li>— <i>Polygala myrtifolia</i></li> </ul>	

<ul style="list-style-type: none"> <li>— <i>Colpoon compressum</i></li> <li>— <i>Erica pulchella</i></li> <li>— <i>Passerina corymbosa</i></li> </ul>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual / photographic	Ongoing	Owner	As required	Audit	Audit
<ul style="list-style-type: none"> <li>• Rehabilitate with appropriate indigenous vegetation to promote soft landscaping.</li> <li>• Replace vegetation if it dies off.</li> </ul>					

#### 8.4 FIRE MANAGEMENT

Management Statement/Outcome	Impacts & Risks Avoided
To enhance ecosystems. To prevent any uncontrolled fire events on the property.	Degradation of ecosystems. Uncontrolled fires.
Management Actions	
<u>Fire Prevention</u> <ol style="list-style-type: none"> <li>a. Maintain the approximate 5m landscaped area around the cottages and plant it with indigenous fire wise plant species / fire-proof hedges to reduce the risk around the built environment.</li> <li>b. All cottages must have outside water taps with fire hoses.</li> <li>c. Emergency escape routes illustrated with emergency numbers must be available.</li> <li>d. Each cottage must have one (1) designated braai area with drums provided to throw out warm ash.</li> <li>e. Gutters must be cleaned of any combustible material on a regular basis.</li> <li>f. Regularly maintain existing paths (removal of invasive aliens).</li> </ol>	
<u>Fire Breaks</u> <ol style="list-style-type: none"> <li>a. Maintain Fire Breaks on the farm property (to be confirmed by the SCFPA).               <ul style="list-style-type: none"> <li>• Maintain adequate fire breaks to be able to fight runaway fires.</li> <li>• The firebreaks must be wide enough and long enough to have reasonable chance of accessing the area to fight a fire.</li> <li>• The firebreaks must not cause soil erosion.</li> <li>• The firebreaks must be reasonably free of inflammable material.</li> </ul> </li> </ol>	
<u>Controlled Burns</u> <ol style="list-style-type: none"> <li>a. In the CANCA Gouriqua FMU the natural fire frequency for the fynbos should be between 8 to 12 years – to be confirmed by the SCFPA.               <ul style="list-style-type: none"> <li>• Burn fynbos at the end of summer or early autumn.</li> <li>• No controlled burns may take place without a burning permit.</li> <li>• Construct sufficient fire breaks and access around the planned burning area.</li> <li>• Contact Riversdale fire station for pre-burn inspection and burning permit application form.</li> <li>• Call Riversdale fire station on day of burn.</li> </ul> </li> </ol>	

<ul style="list-style-type: none"> <li>• If the scheduled burning is not completed on the same day, the officer has to be contacted on the day the burning is planned to take place again.</li> <li>• Inform property neighbours of your intention to burn at least two (2) weeks prior to the event.</li> <li>• Maintain firefighting equipment and ensure that it is in working order.</li> <li>• The Applicant must devise an appropriate burning strategy, with input from CapeNature and the Southern Cape Fire Protection Agency (SCFPA).</li> <li>• Keep accurate records of fires.</li> </ul>					
Method of monitoring implementation	Frequency of Monitoring	Responsible Party for implementing management action	Time period	Mechanism for monitoring Compliance	Programme for reporting on Compliance
Visual / photographic	Ongoing	Owner	As required	Audit	Audit
<ul style="list-style-type: none"> <li>• Rehabilitate with appropriate indigenous vegetation to promote soft landscaping.</li> <li>• Replace vegetation if it dies off.</li> </ul>					

## 9 MONITORING

### 9.1 MONITORING

Monitoring is an important tool in determining the effectiveness of management actions by measuring changes in the environment. These could be in the form of fixed-point photography where an area is photographed on a regular / seasonal basis to ascertain changes, monitoring of a particular aspect such as landscape integrity parameters, recordings of animal movement from fixed point etc. The most important aspect of any monitoring programme is **consistency and continuity**. This will ensure a level of scientific accuracy to determine baselines / thresholds and measure changes / deviations, which then drive management reactions.

Any required monitoring reports must be made available to the competent authority as required.

The type and frequency of monitoring must include:

- During construction photographs must be taken from pre identified fixed points and a comprehensive record maintained by the ECO;
- Incident Reports;
- Site meeting minutes.

## 9.2 MONITORING TIMEFRAMES SUMMARY

Table 3: Monitoring Timeframe Summary

<b>MONITORING TIMEFRAMES</b>		
Type	Frequency	Criteria
ECO visits	As per section 5.4	Site photographs / site diary
Record keeping	Monthly	Site photographs, method statements, site meeting minutes (if applicable)
	3 month post construction	Completion Statement
Auditing	One year post construction	Compliance with the EA, EMPr, municipal permits. Note that GA compliance is the responsibility of the BGCMA.

## 9.3 ENVIRONMENTAL AUDITS

A final construction phase Completion Statement must be submitted within 3 months of completion of construction / site handover.

This Completion Statement must include the monitoring results as above, where applicable to construction.

An independent Environmental Audit must be undertaken one (1) year post construction.

## 9.4 AUDIT REPORTS FREQUENCIES AND FORMAT

The table below provides a summary of the timeframes for the various Audit Reports specified in the EA.

Table 4: Audit Reports Timeframe Summary

<b>ENVIRONMENTAL AUDIT TIMEFRAMES</b>		
Type	Frequency	Criteria
Construction Audit	One year post construction	Audit on operational aspects of the EA and EMPr
Future audits	Competent Authority to confirm	Compliance with the Environmental Regulations for Audits

In terms of the 2014 EIA Regulations, Audit Reports must be submitted to the registered Interested & Affected Parties within 7 days of submission to the competent authority.

In order to comply with the 2014 EIA Regulations, any audits must be undertaken using the following format:

Table 5: Environmental Audit Requirements



Appendix 7 of Regulation 326 of the 2014 EIA Regulations, as amended contains the required contents of an Environmental Audit Report. The checklist below serves as a summary of how these objectives & requirements were incorporated into this Audit Report.	
<b>Objective</b>	<b>Description</b>
The objective of the environmental audit report is to -	
(a) Report on – <ul style="list-style-type: none"> <li>(i) the level of compliance with the conditions of the environmental authorisation and the EMPr, and where applicable, the closure plan; and</li> <li>(ii) the extent to which the avoidance, management and mitigation measures provided for in the EMPr, and where applicable, the closure plan achieve the objectives and outcomes of the EMPr, and closure plan.</li> </ul>	
(b) Identify and assess any new impacts and risks as a result of undertaking the activity.	
(c) Evaluate the effectiveness of the EMPr, and where applicable, the closure plan.	
(d) Identify shortcomings in the EMPr, and where applicable, the closure plan.	
(e) Identify the need for any changes to the avoidance, management and mitigation measures provided for in the EMPr, and where applicable, the closure plan.	
<b>Requirement</b>	<b>Description</b>
(1) An Environmental audit report prepared in terms of these Regulations must contain -	
(a) Details of – <ul style="list-style-type: none"> <li>(i) The independent person who prepared the environmental audit report; and</li> <li>(ii) The expertise of independent person that compiled the environmental audit report.</li> </ul>	
(b) A declaration that the independent auditor is independent in a form as may be specified by the competent authority.	
(c) An indication of the scope of, and the purpose for which, the environmental audit report was prepared.	
(d) A description of the methodology adopted in preparing the environmental audit report.	
(e) An indication of the ability of the EMPr, and where applicable the closure plan to – <ul style="list-style-type: none"> <li>(i) Sufficiently provide for the avoidance, management and mitigation of environmental impacts associated with the undertaking of the activity on an on-going basis;</li> </ul>	

Appendix 7 of Regulation 326 of the 2014 EIA Regulations, as amended contains the required contents of an Environmental Audit Report. The checklist below serves as a summary of how these objectives & requirements were incorporated into this Audit Report.

Objective	Description
(ii) Sufficiently provide for the avoidance, management and mitigation of environmental impacts associated with the closure of the facility; and  (iii) Ensure compliance with the provisions of environmental authorisation, EMPr, and where applicable, the closure plan.	
(f) A description of any assumptions made, and any uncertainties or gaps in knowledge.	
(g) A description of an consultation process that was undertaken during the course of carrying out the environmental audit report.	
(h) A summary and copies of any comments that were received during any consultation process.	
(i) Any other information requested by the competent authority.	

Any other requirements of the EA or any other authorisations must be incorporated into an Audit where necessary.

## 10 DECOMMISSIONING PHASE ENVIRONMENTAL MANAGEMENT REQUIREMENTS

Not Applicable.

## 11 NON-COMPLIANCE

Any person is liable on conviction of an offence in terms of regulation 49(a) of the National Environmental Laws Second Amendment Act (Act 30 of 2013) to imprisonment for a period not exceeding ten (10) years or to a fine not exceeding R10 million or an amount prescribed in terms of the Adjustment of Fines Act, 1991 (Act No. 101 of 1991).

It is the responsibility of the ECO to report matters of non-compliance to the Employer's Representative or the Holder of the EA if no representative is in place. It is the responsibility of the Holder of the EA, and not the ECO, to report such matters of non-compliance to the competent Authority.

### 11.1 PROCEDURES

The Holder of the EA shall comply with the environmental specifications and requirements of this EMP, any Approval / License issued and Section 28 of NEMA, on an on-going basis and any failure on his part to do so will entitle the authorities to **impose a penalty**<sup>1</sup>.

In the event of non-compliance the following recommended process shall be followed:

- The competent authority shall issue a **Notice of Non-compliance** to the Holder of the EA, stating the nature and magnitude of the contravention.
- The Holder of the EA shall **act to correct the transgression** within the period specified in by the authority.
- The Holder of the EA shall provide the competent authority with a **written statement** describing the actions to be taken to discontinue the non-conformance, the actions taken to mitigate its effects and the expected results of the actions.
- In the case of the Holder of the EA failing to remedy the situation within the predetermined time frame, the competent authority may recommend halting the activity.
- In the case of non-compliance giving rise to physical environmental damage or destruction, the competent authority shall be entitled to undertake or to cause to be undertaken such **remedial works** as may be required to make good such damage at the cost of the Project applicant.
- In the event of a dispute, difference of opinion, etc. between any parties in regard to or arising out of interpretation of the conditions of the EMP, disagreement regarding the implementation or method of implementation of conditions of the EMP, etc. any party shall be entitled to require that the issue be referred to **specialists and / or the competent authority** for determination.
- The competent authority shall at all times have the right to **stop work** and/or certain activities on site in the case of non-compliance or failure to implement remediation measure.

---

<sup>1</sup> A penalty may not necessarily be a monetary fine but could also be a stoppage in work time, additional mechanisms to prevent pollution or degradation at the cost of the proponent or even a directive to cease activities from the competent authority.

# Portion 11 of Farm Melkhoutefontein No. 449 Gouritz



Legend

**Map Center:** Lon: 21°53'22.2"E  
Lat: 34°19'10.4"S  
**Scale:** 1:57,187  
**Date created:** 2023/11/29




Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community  
Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

# 11/449 Melkhoutefontein



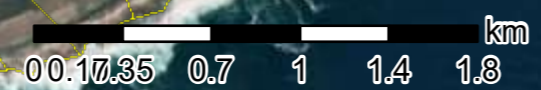
## Legend

 Farm Portions

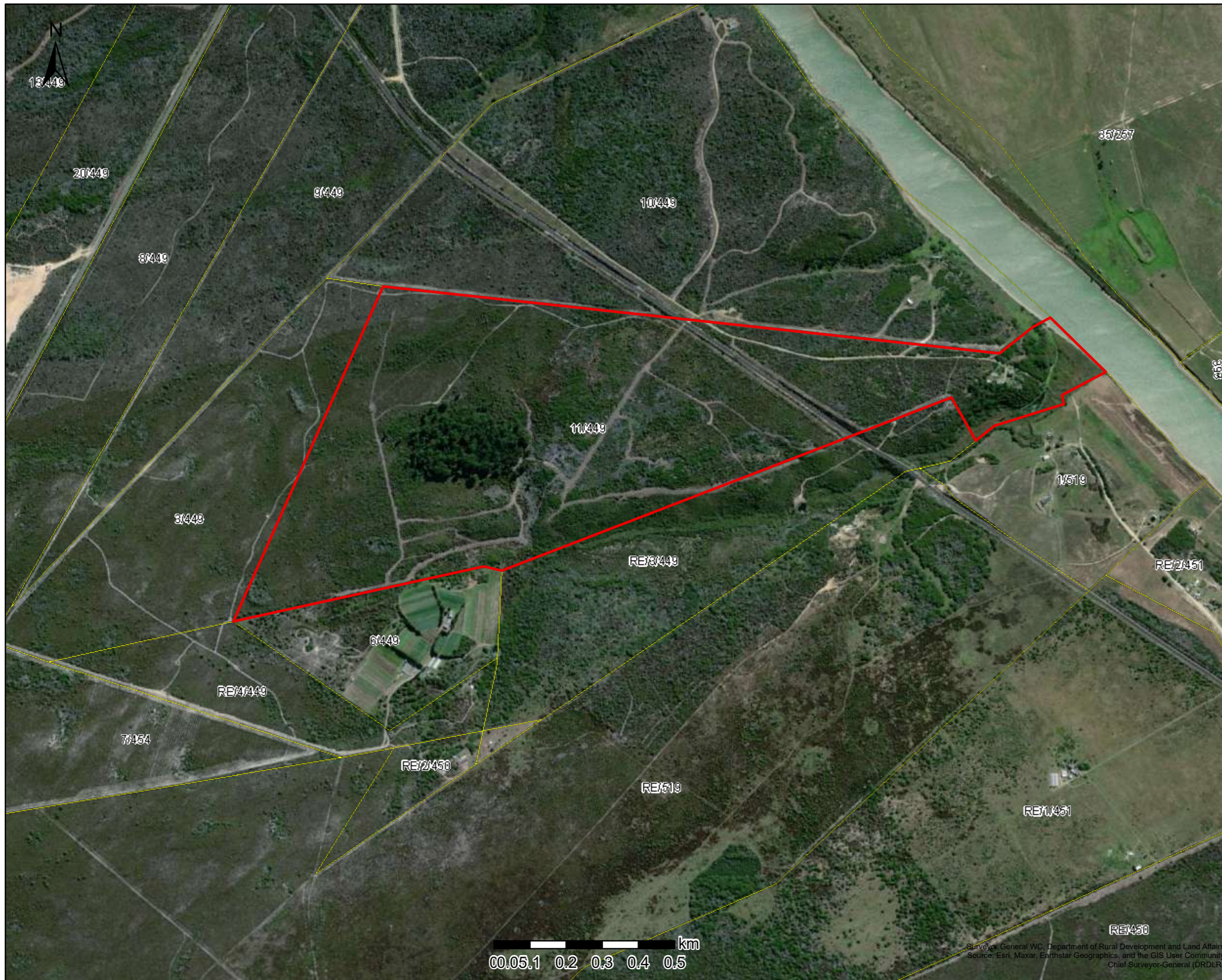
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Surveyor General WC, Department of Rural Development and Land Affairs  
Chief Surveyor-General (DRDLR)



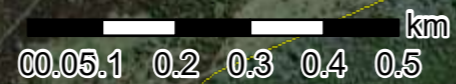
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## Legend

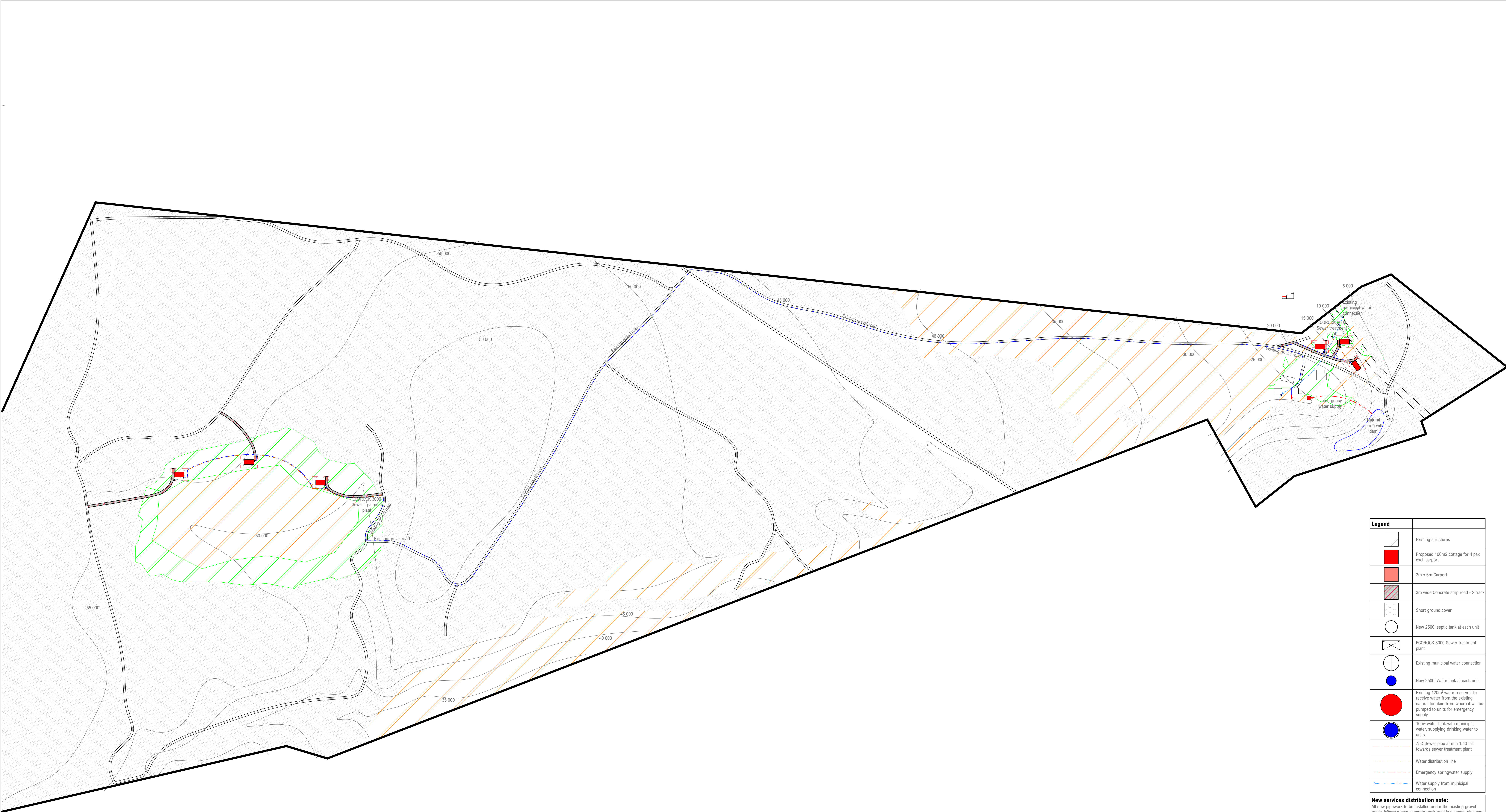
 Farm Portions

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**Date created:** 2023/11/29



Surveyor General WC, Department of Rural Development and Land Affairs  
Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community  
Chief Surveyor-General (DRDLR)

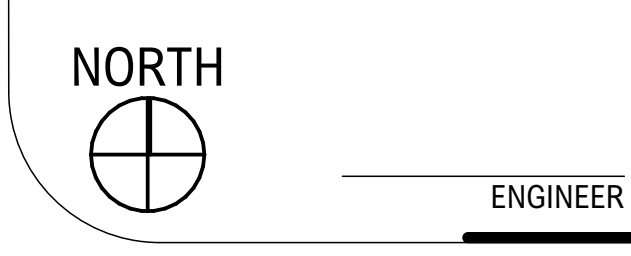




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REV	DATE	BY	DESCRIPTION
To	2024.07.30	RP	Water distribution



**DRAWING STATUS**  
 ISSUED FOR [APPROVAL][INFORMATION][COUNCIL][CONSTRUCTION]

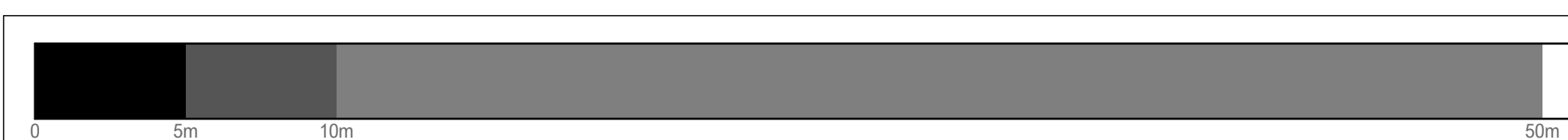
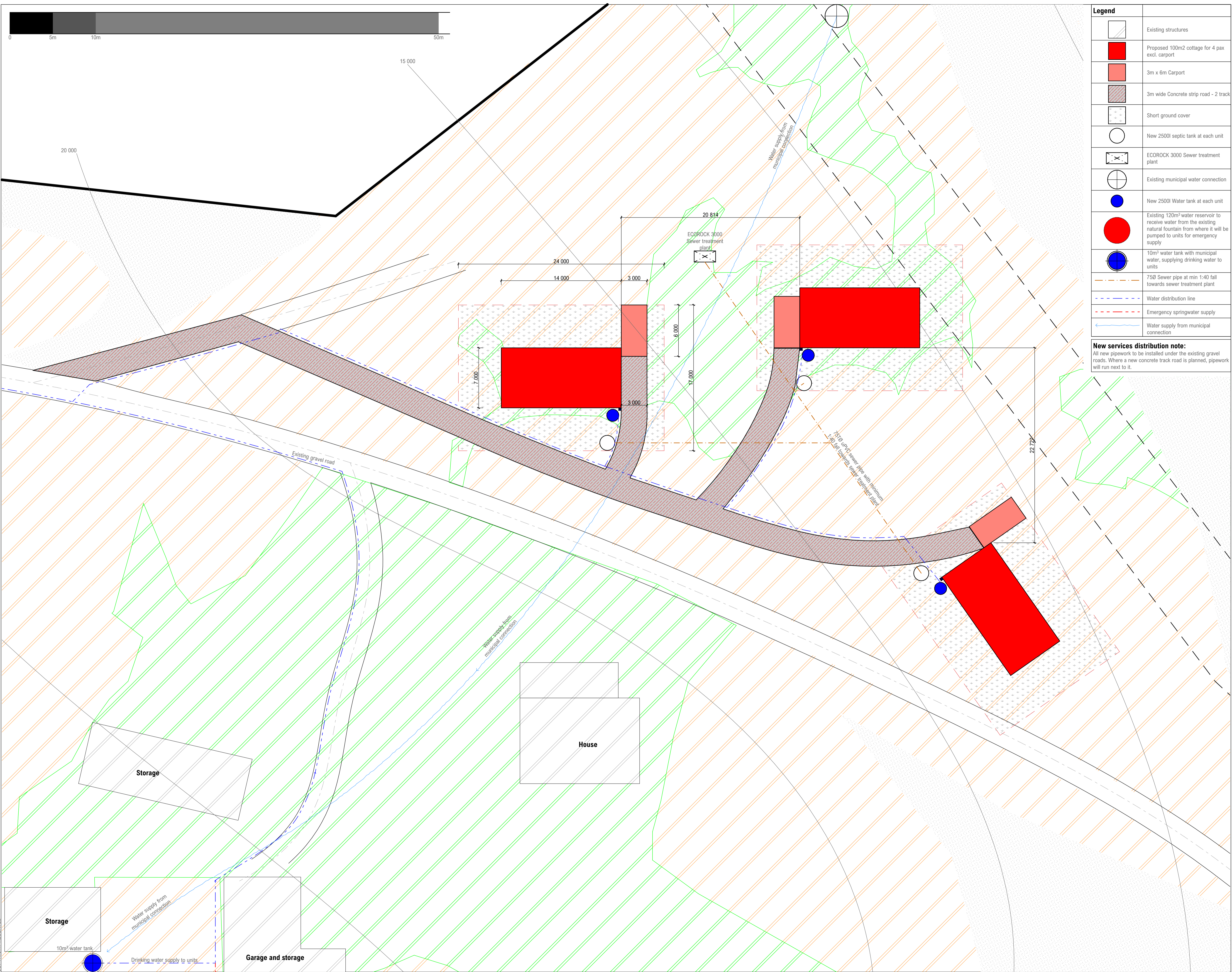
Legend	
	Existing structures
	Proposed 100m <sup>2</sup> cottage for 4 pax excl. carport
	3m x 6m Carport
	3m wide Concrete strip road - 2 track
	Short ground cover
	New 2500l septic tank at each unit
	EGOROCK 3000 Sewer treatment plant
	Existing municipal water connection
	New 2500l Water tank at each unit
	Existing 120m <sup>3</sup> water reservoir to receive water from the existing natural fountain from where it will be pumped to units for emergency supply
	10m <sup>3</sup> water tank with municipal water, supplying drinking water to units
	750 Sewer pipe at min 1:40 fall towards sewer treatment plant
	Water distribution line
	Emergency springwater supply
	Water supply from municipal connection

**New services distribution note:**  
 All new pipework to be installed under the existing gravel roads. Where a new concrete track road is planned, pipework will run next to it.

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CLIENT:	M&P Distributors
STAND DESCRIPTION:	111449 Melkhoutfontein, Gouritsmond
PROJECT TITLE:	New Cottages for M&P Distributors
DRAWING TITLE:	Locality Plan
SCALE:	1:2000, 1:200
CHECKED:	RP
APPROVED:	RP
SHEET SIZE:	A1
DATE:	2024/07/30
DRAWING No:	001
PROJECT No:	2308-11-449
REV:	tb



Legend	
	Existing structures
	Proposed 100m² cottage for 4 pax excl. carport
	3m x 6m Carport
	3m wide Concrete strip road - 2 track
	Short ground cover
	New 2500l septic tank at each unit
	ECRACK 3000 Sewer treatment plant
	Existing municipal water connection
	New 2500l Water tank at each unit
	Existing 120m³ water reservoir to receive water from the existing natural fountain from where it will be pumped to units for emergency supply
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REV	DATE	BY	DESCRIPTION
1b	2024.07.30	RP	Water distribution

**ENGINEER**

DRAWING STATUS	
ISSUED FOR	[APPROVAL] [INFORMATION] [COUNCIL] [CONSTRUCTION]

**das Moi**

Rene Pretorius: M.Arch  
SACAP: PRARCH21777 PIA: KE1095  
076 259 9396  
rene@dasmoi.co.za

CLIENT:  
**M&P Distributors**

STAND DESCRIPTION:  
11/449 Melkhoutfontein, Gouritsmond

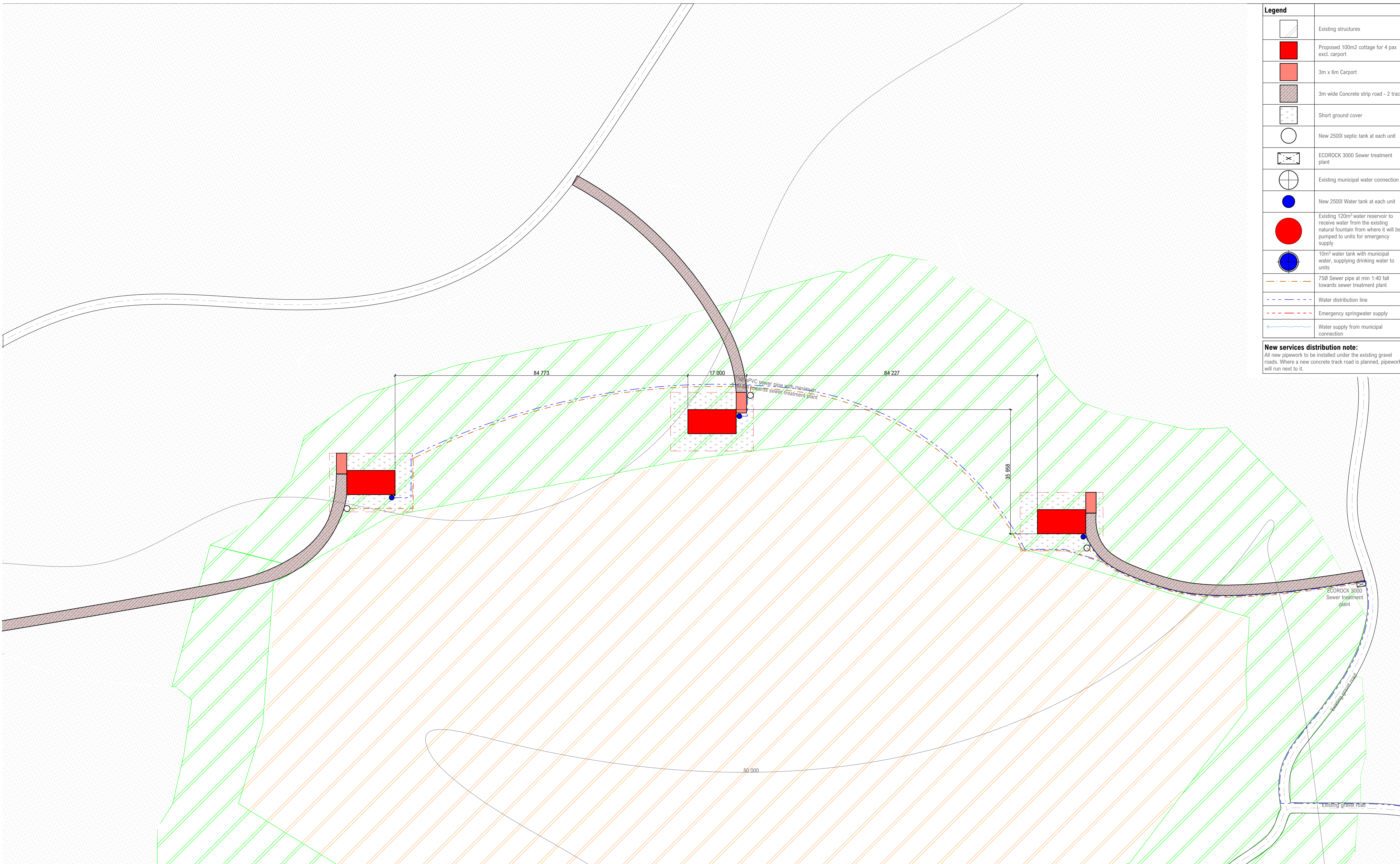
PROJECT TITLE:  
**New Cottages for M&P Distributors**

DRAWING TITLE:  
**Site Plan River Node**

SCALE: 1:200	CHECKED: RP	APPROVED: RP
SHEET SIZE: A1	DRAWN: RP	DATE: 2024/07/30
DRAWING No: 002	PROJECT No: 2308-11-449	REV:

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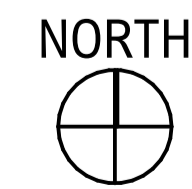


CLIENT: <b>M&amp;P Distributors</b>	SCALE: 1:500, 1:200	DRAWN: RP	DRAWING STATUS ISSUED FOR [APPROVAL   INFORMATION   COUNCIL   CONSTRUCTION]		
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STAND DESCRIPTION: <b>11/449 Melkhoutfontein, Gouritsmond</b>	REV: 1a	APPROVED: RP	PROJECT No: 2308-11-449	DRAWING No: 003	DATE: 2024/07/30

ENGINEER

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


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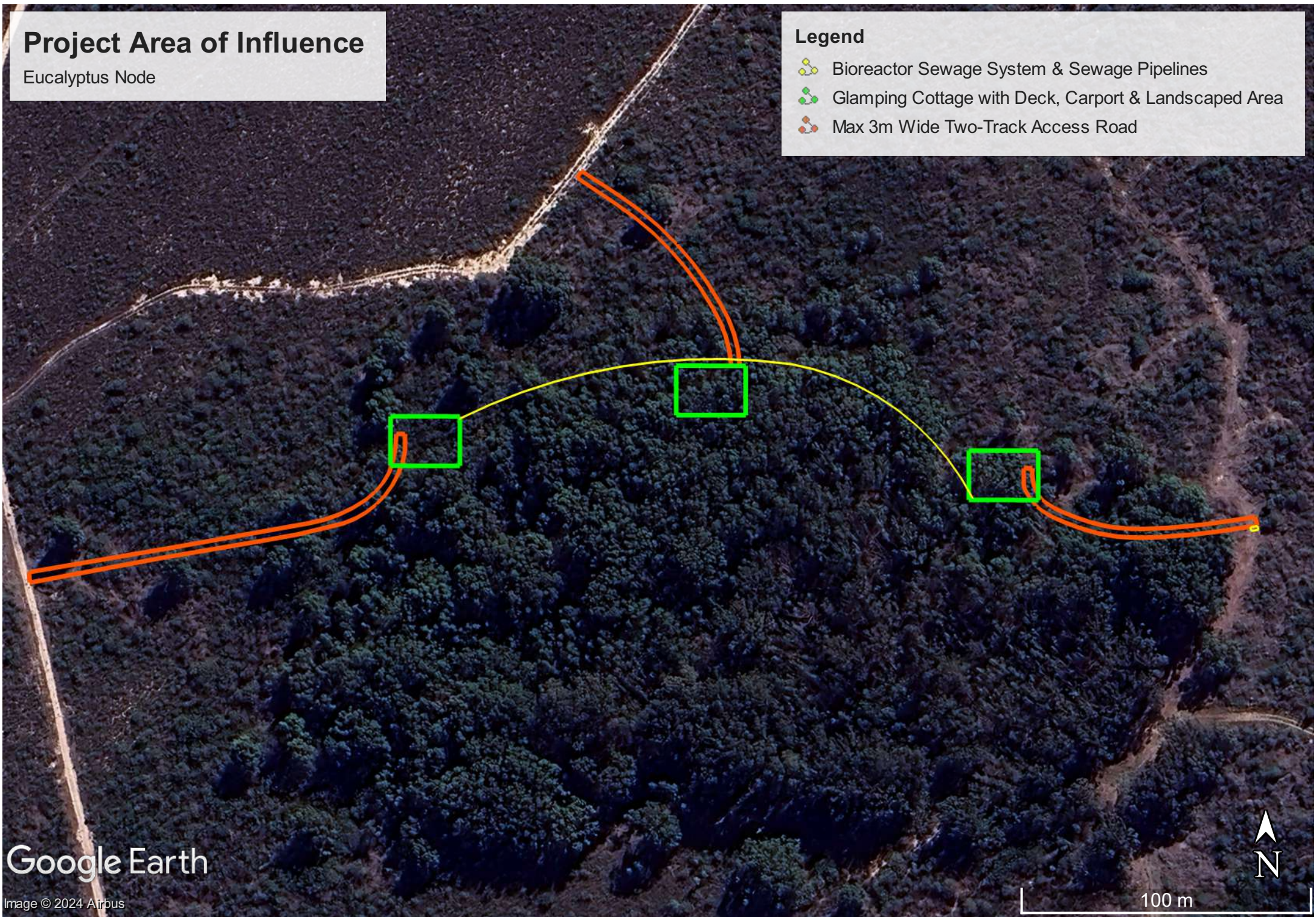
REV	DATE	BY	DESCRIPTION

# Project Area of Influence

Eucalyptus Node

## Legend

-  Bioreactor Sewage System & Sewage Pipelines
-  Glamping Cottage with Deck, Carport & Landscaped Area
-  Max 3m Wide Two-Track Access Road



Google Earth

Image © 2024 Airbus






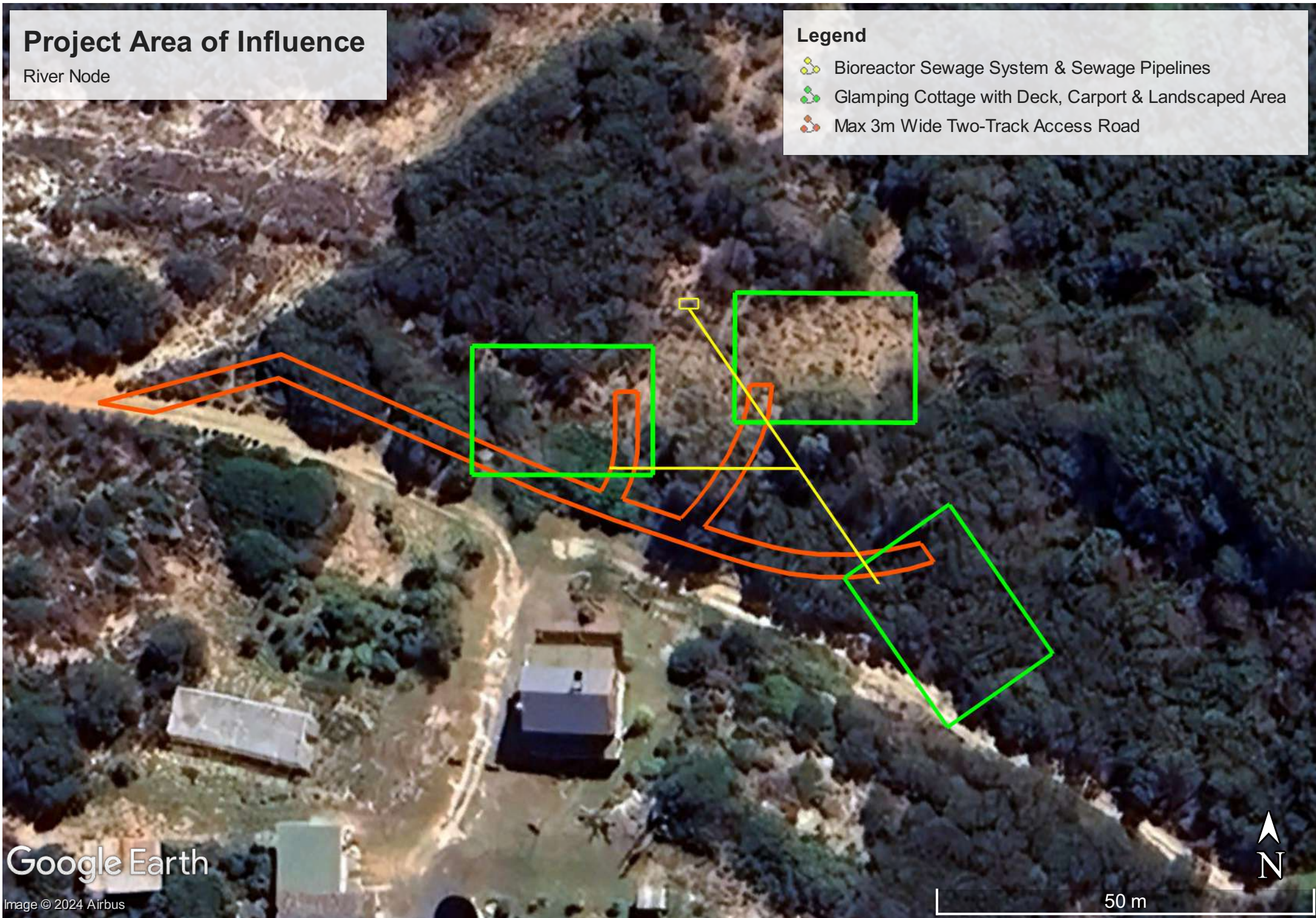
100 m

# Project Area of Influence

River Node

## Legend

-  Bioreactor Sewage System & Sewage Pipelines
-  Glamping Cottage with Deck, Carport & Landscaped Area
-  Max 3m Wide Two-Track Access Road

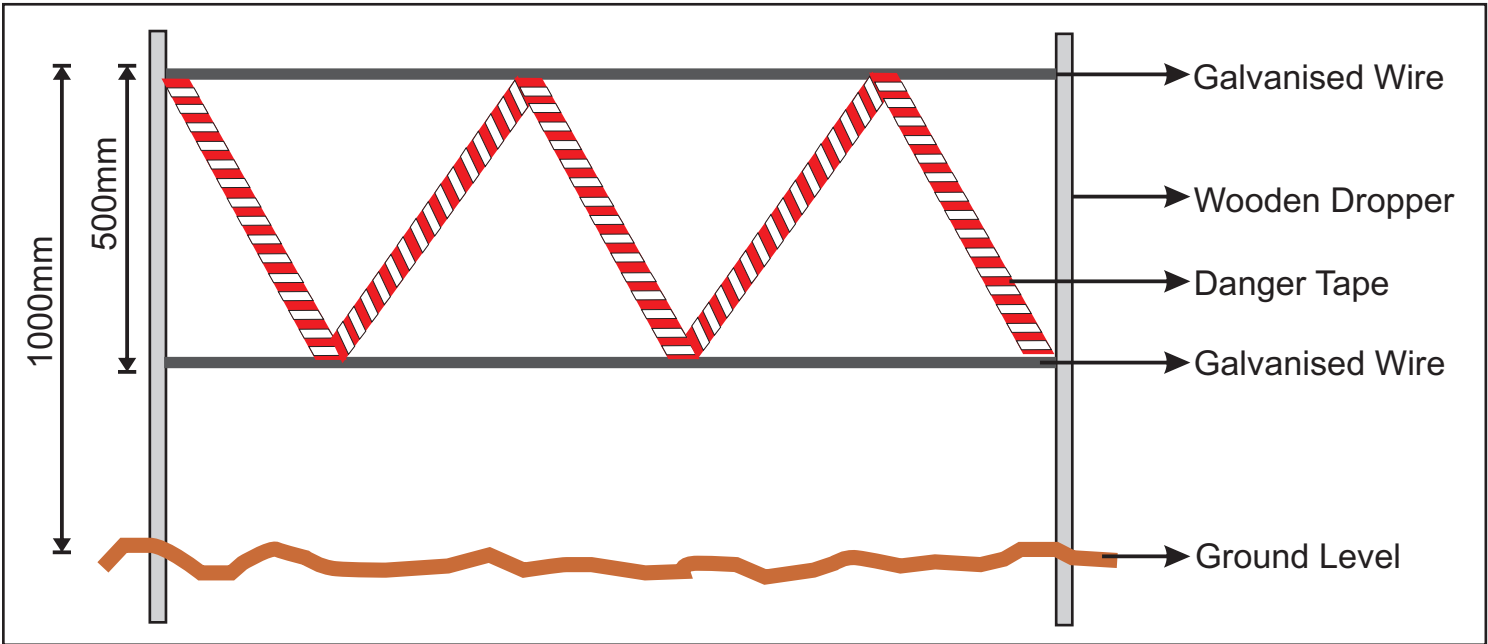


Google Earth

Image © 2024 Airbus

50 m



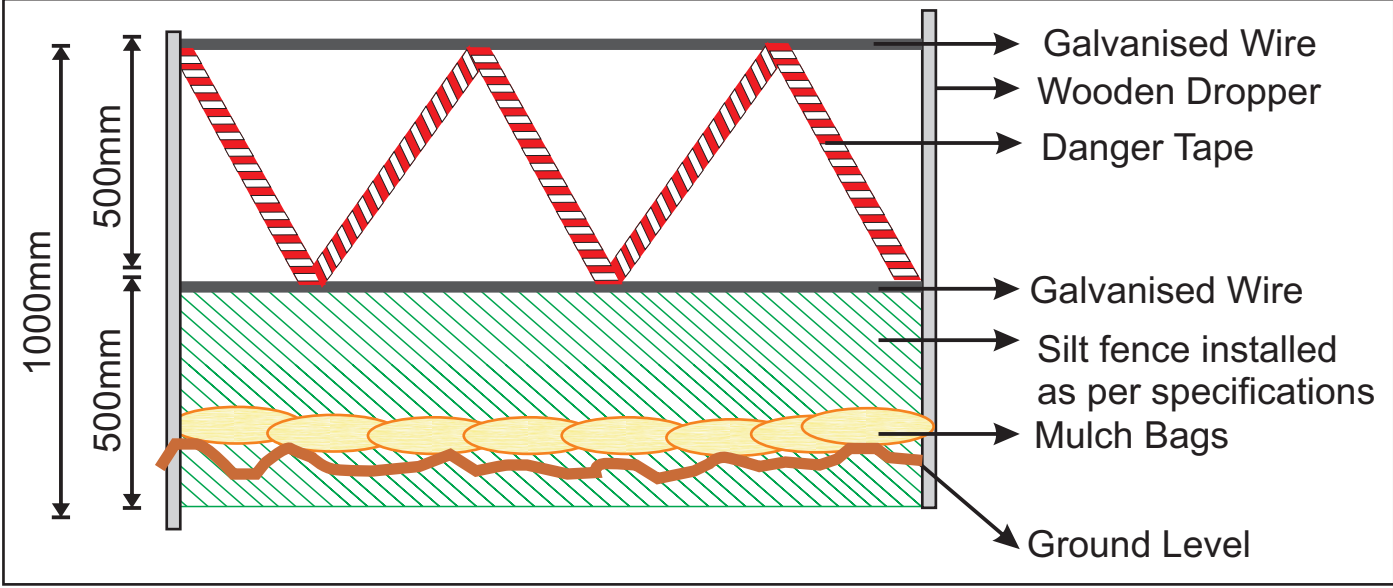


**Plate A:** Showing a cross section of a typical method of demarcation of no-go areas.

Where demarcation is required on a down slope, it can be more cost effective to include the required silt protection mechanisms on the same support structure as the demarcation. This is detailed in **Plate B** below and must be read in conjunction with the details on erosion control included in the previous diagram.

**GENERAL CONSIDERATIONS FOR DEMARCATION OF NO GO AREAS**

- The demarcation must include all areas that are going to be disturbed in the total construction (including all service lines)
- The no -go areas may not be accessed by any person (including lunch, tea breaks etc.). Without the explicit written permission from te ECO.
- Maximum fines will be issued for any non compliance with regards to the no go policy.

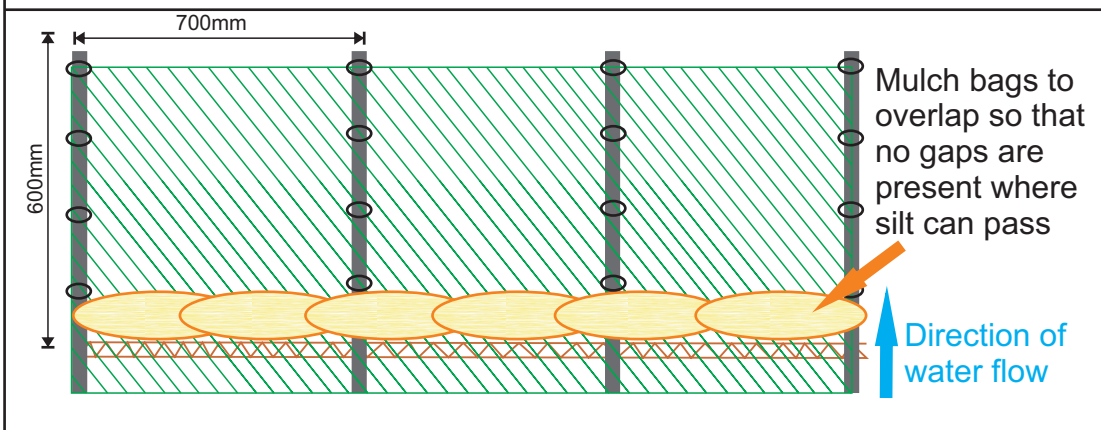


**Figure 1:** Demarcation of No - Go Areas During Construction



Cape Environmental Assessment Practitioners (Pty) Ltd

### Frontal View



The purpose of a silt fence is to create a temporary barrier to maintain sediment on a construction site in order to prevent soil erosion and pollution through sediment and nutrient loading. Silt fences are designed to detain sediment from the disturbed construction area and also prevent sheet erosion by decreasing the velocity of the run off.

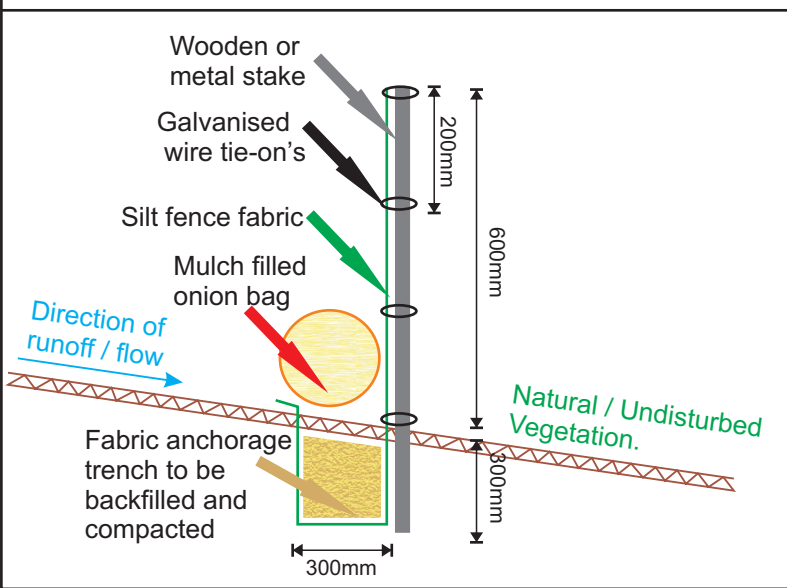
### Technical Specifications

- Silt fence fabric to consist out of 50% shade cloth or a geotextile such as biddim (if biddim is used, it is not necessary to place mulch bags).
- Wooden droppers are suitable for the stakes. If the construction program takes place over an extended time frame it may be necessary to use treated droppers or metal stakes.
- The support stakes should not be placed further than 700mm apart on the down slope side of the fabric.
- The fabric should be secured to the stakes using galvanised wire ties not further than 200mm apart.
- The fabric anchorage trench should be at least 300mm deep.

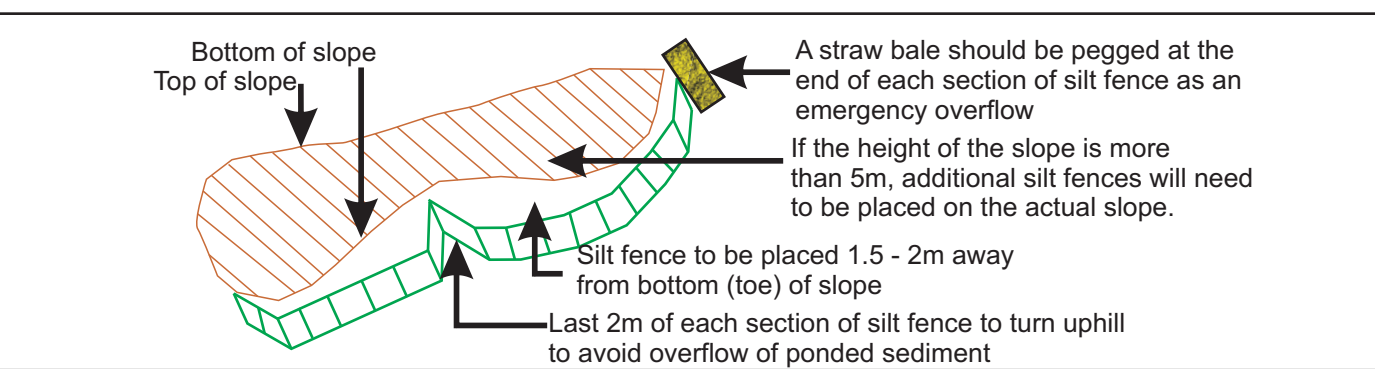
### Planning, Placing and Maintenance

- The silt fence is to be installed on all disturbed slopes where sheet erosion may take place.
- This type of silt fence is not suitable for areas where water is concentrated. i.e. gulleys and storm-water outlets.
- The silt fences should be along the contour lines
- The rows of silt fences should be bowed to prevent erosion and loss of silt on the ends of the fence line.
- Silt fences should be inspected weekly and before every forecast rainfall event. Any damage must be repaired immediately.
- Silt deposits should be cleared after each rainfall event. **CLEARED SILT MUST NOT BE PLACED DOWN SLOPE OF THE FENCE.**

### Cross-section View

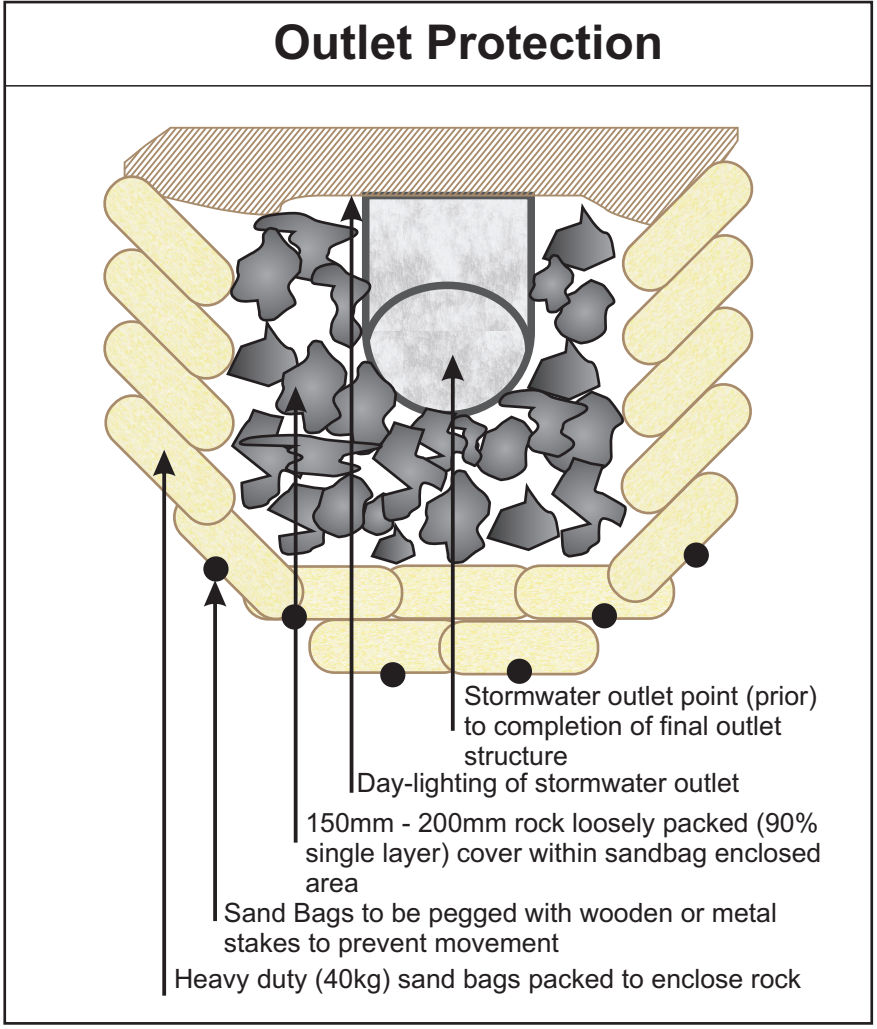
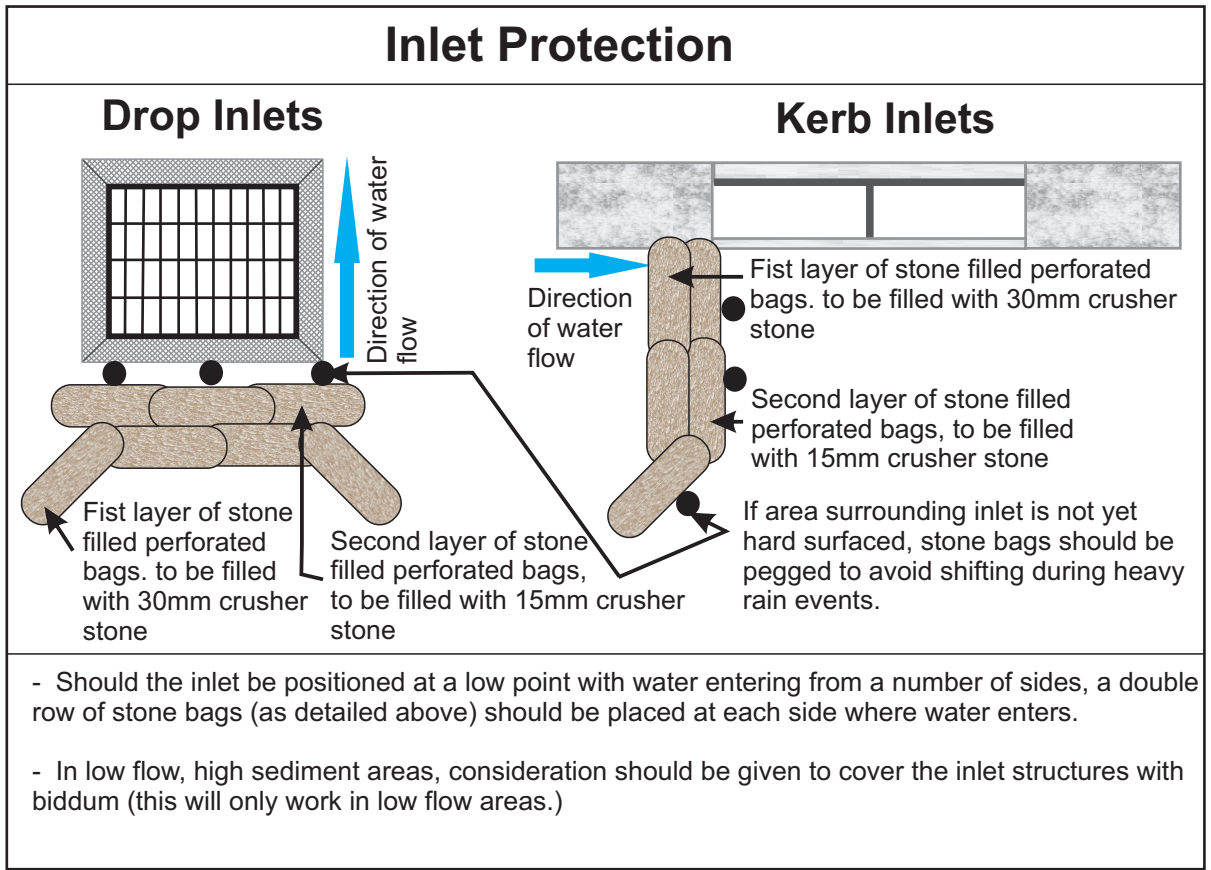


### Top View



**Figure 2: Specifications for Silt Fences**





- The methodology referred to above is effective as a temporary measure to be used during construction and is in no way intended to replace the permanent measures that must be installed. These permanent measures must be constructed as per the engineers specifications.
- Stormwater systems should ideally be constructed during low rainfall periods in order to allow for permanent protection measures to be put in place before the rainy season.
- Consideration should be given to encase the outlet structure with a geo-fabric such as biddum. This should first be clarified with the site engineer to ensure compatibility with the stormwater system.

**Figure 3:** Specifications for Temporary Stormwater Management During Construction

## Key Environmental Considerations for Haul Roads

The most important environmental factor to be considered regarding access and haul roads, is the location thereof. Haul roads should be designed to make use of future permanent internal roads and access points.

The haul roads should never be construction in areas that will not be permanently transformed with the development. Nor should they be constructed in any sensitive area.

Another safety and environmental hazard caused by haul road surface is dust problems. Roads should be designed with enough fines to act as binders for the larger particles. However, an excess of fines will result in these particles being released to the atmosphere when repeated stress is applied by the equipment tires. All haul roads that do not have a "sealed" surface, will create dust. The dust problem is mainly dealt with by application of water.

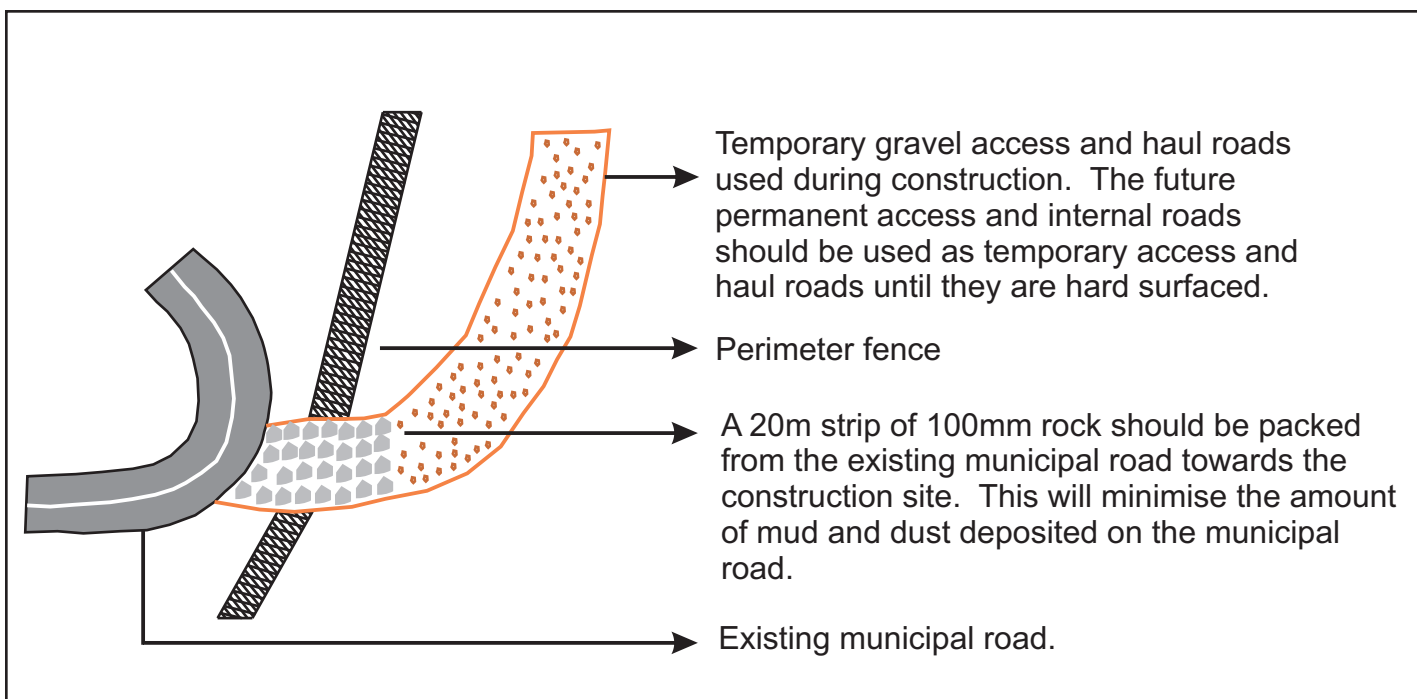
### Minimisation of Dust on Haul Roads

- Every effort to minimize dust pollution on the site must be undertaken.

- Construction vehicles must adhere to speed limits and minimization of haul roads must be implemented. During dry, dusty periods haul roads should be kept dampened to prevent excess dust.

- No potable water may be used for damping haul roads.

- As an alternative, products such as road environment dust suppressants (Reds) would be recommended in order to minimize the use of water for controlling dust pollution. This is to be determined by the ECO during construction as required.



**Figure 4:** Management of Haul and Access Control During Construction



Cape Environmental Assessment  
Practitioners (Pty) Ltd



# Cape EAPrac Company Profile

Cape Environmental Assessment Practitioners (Pty) Ltd was established in March 2008 by Directors **Doug Jeffery** (EAPASA Reg. No 2019/1746) and **Louise-Mari van Zyl** (EAPASA Reg. No. 2019/1444). The full time professional team includes: **Dale Holder** (Senior Environmental Practitioner (EAPASA Reg.No 2019/301)/GIS/ECO), **Siân Holder** (Practitioner/ECO/Environmental Education), **Paul Buchholz** (Environmental Consultant/Professional GIS Practitioner), **Mariska Nicholson** (Intern Environmental Consultant), **Onke Nandipha** (Junior Consultant/ECO), **Charmaine Mudau** (Environmental Consultant/ECO) and **Carin Naudé** (Business Administrator).

The firm implements legislation under the National Environmental Management Act (NEMA), National Environmental Management: Waste Act (NEM:WA) and the National Environmental Management: Air Quality Act (NEM:AQA).

Our main services include:

- Environmental Impact Assessments (EIA's & Basic Assessments)
- Environmental Management Policies & Plans (EMMP's)
- Environmental Control & Monitoring (ECO)
- Environmental Audits
- Environmental Education & Interpretation
- Environmental Constraints Analysis
- Public Participation & Stakeholder Engagement
- Outeniqua Sensitive Coastal Area Permits (OSCA)
- Forestry Applications (for removal/pruning of protected species)
- GIS & Mapping
- Retrospective Damage Assessment (Section 24G)
- Rehabilitation Plans
- Coastal Water Discharge Permits
- Air Quality Licence Applications (AEL's)
- Waste Management Licence Applications (Waste Licence)

## PROJECT EXPERIENCE INCLUDES

Reverse Osmosis Desalination; Sensitive Environmental Management including National Parks/Conservation Areas & World Heritage Sites; Renewable Energy Projects (Solar & Wind); Waste Management License Applications for Waste Disposal Sites, Sewerage Plants & Abattoirs; Waste-to-Energy Projects including Biogas Facilities; Marine Aquaculture; Filling Stations; Air Emission Processes for Sawmills, Brick Works & Processing Plants; ECO responsibilities on Private & State Housing Developments, Provincial & Municipal Roads and Infrastructure, Private, Provincial & Municipal applications for development of infrastructure, housing & commercial components

LIST OF ONGOING **CAPE EAPRAC**  
PROJECTS IS AVAILABLE  
ON REQUEST.  
PLEASE VISIT OUR  
WEBSITE FOR MORE DETAILS



# The Team

## Doug Jeffery - Director

Doug Jeffery obtained a Bsc with majors in Botany and Zoology at the University of Cape Town (UCT) and went on to obtain his MSc in Botany also at UCT. He has worked extensively in the Western-, Southern- and Eastern Cape both as a professional Botanist and co-ordinating EIA processes for over 20 years. He has been registered with the South African Council for Natural Scientific Professions as a Natural Scientist since 1990. He is also registered with the Environmental Assessment Practitioners Association of South Africa.

email: [doug@dougjeff.co.za](mailto:doug@dougjeff.co.za)



## Dale Holder

Senior Practitioner / GIS / ECO

Dale graduated from the Technicon Pretoria in 1999 with a National Diploma in Nature Conservation. He worked as a Socio-Ecologist for SANParks and as Project Manager for the Department of Marine and Coastal Management. He started working as an environmental practitioner in 2002. His focus is currently on Renewable Energy Infrastructure Assessment, but is also involved with other Assessment, Public Participation & Stakeholder Engagement, GIS & Mapping, Biophysical Inventories, Retrospective Damage Assessment, Air Quality License Applications, Waste Management License Applications, Environmental Impact Assessments, Environmental Management Policies and Plans, Environmental Control, Monitoring and Auditing, Environmental Awareness and Training Programs, Environmental Education and Interpretation and Environmental Feasibility Assessments. He is registered as an EAP with the Environmental Assessment Practitioners Association of South Africa.

email: [dale@cape-eaprac.co.za](mailto:dale@cape-eaprac.co.za)



## Sian Holder - Consultant / ECO

Sian has a National Diploma in Nature Conservation, a BTech Nature Con (NMMU) and a Masters Degree in Environmental Education (Rhodes University). She worked at Tsitsikamma National Park as an Environmental Education Officer on environmental education programmes for Wilderness Foundation SA. She then served as the Experiential Education Manager and wilderness guide for Wilderness Foundation. She joined the environmental consulting vocation in 2008.

email: [sian@cape-eaprac.co.za](mailto:sian@cape-eaprac.co.za)



## Onke Nandipha - ECO

Onke obtained a BSc in Environmental Sciences (2017) and a BSc Honours in Geography in 2018. He joined Cape EAPrac in July 2019, as an intern, and after gaining experience on various projects, has taken on the responsibility as full time On-Site Environmental Control Officer for a renewable energy development in Kenhardt, Northern Cape. His excellent communication skills in both English and Xhosa, combined with his knowledge and understanding of environmental management makes him a valuable asset on projects where language barriers are a constraint.

email: [onke@cape-eaprac.co.za](mailto:onke@cape-eaprac.co.za)



## Louise-Mari van Zyl

Director / Principal Practitioner

Louise-Mari van Zyl holds a Masters degree in Geography & Environmental Sciences from the University of Stellenbosch. She worked as an Environmental Assessment Practitioner (EAP) since 2002 on projects in the Eastern, Southern, Western & Northern Cape provinces. She is registered as an EAP with the Environmental Assessment Practitioners Association of South Africa.

email: [louise@cape-eaprac.co.za](mailto:louise@cape-eaprac.co.za)



## Carin Naudé

Business Administrator

Carin obtained a BBA degree through UNISA. She gained extensive experience in business management and administration since 1988. She joined Cape EAPrac in June 2008 and is responsible for the day to day administrative functions of the business. Her acquired knowledge and leadership skills enables the rest of the team to function efficiently in their respective fields.

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## Paul Buchholz

GIS Practitioner / Environmental Consultant

Paul joined Cape EAPrac in September 2022. He holds a MA in Environmental Management from the University Stellenbosch (2009). He is an experienced Geoinformatics and Environmental Specialist who has worked on multidisciplinary environmental and engineering projects in Africa since 2002. Paul is Registered GIS Practitioner with the South African Council for Professional & Technical Surveyors.

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## Mariska Nicholson

Project Assistant /  
Trainee Environmental Consultant

Mariska joined Cape EAPrac in April 2022. She completed her BSc in Geology in 2016, BSc Honours in 2017 and holds a MSc in Geology from the University of the Free State (2020). After working as a Geologist for two years, she joined our team as Project Assistant and is training to become an Environmental Assessment Practitioner.

email: [mariska@cape-eaprac.co.za](mailto:mariska@cape-eaprac.co.za)



## Charmaine Mudau - ECO

Charmaine Mudau joined Cape EAPrac in September 2022. She holds a BA in Geography and Environmental Management from the University of the Free State (2014) and a BSc Honours in Geography from UNISA (2020). She joined our team as full time On-Site Environmental Control Officer for a renewable energy development in Kenhardt, Northern Cape.

email: [charmaine@cape-eaprac.co.za](mailto:charmaine@cape-eaprac.co.za)





